Department of the Army
Headquarters, United States Army Forces Command
Fort McPherson, GA 30330-1062
15 February 2004

***FORSCOM Regulation 525-2**

Military Operations
EMERGENCY DEPLOYMENT READINESS EXERCISES (EDRE)

History. This is a revision of Forces Command (FORSCOM) Regulation 525-2, dated 1 November 1989.
Summary. This regulation provides a basis for testing plans and procedures for deployment of forces in support of contingency plans, existing Operations Plans (OPLANS), and unforeseen crisis situations.
Applicability. This regulation applies to all Active Component FORSCOM Continental United States (CONUS) units (less Garrison support forces), and Active Component home installations of these units. (NOTE: Garrison support forces are those (Table of Organization and Equipment/Table of Distribution and Allowances (TOE/TDA) units with the primary mission of defense, development and operation and maintenance of installation facilities.) Reserve Component forces may adapt the FORSCOM EDRE program for their use to improve deployment capabilities.
Interim changes. Interim changes to this regulation are not official unless they are authenticated by the Deputy Chief of Staff, G-6, FORSCOM. Users will destroy interim changes on their expiration date unless sooner superseded or rescinded.
Suggested improvements. The proponent of this regulation is Deputy Chief of Staff, G-3/5/7, FORSCOM. Users are invited to send comments and suggested improvements on Department of the Army (DA) Form 2028 (Recommended Changes to Publications and Blank Forms) to Deputy Chief of Staff, G-3/5/7 (AFOP-TR), Fort McPherson, GA 30330-1062.
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TABLE OF CONTENTS

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* This regulation supersedes FORSCOM Regulation 525-2, dated 1 November 1989.

Department of the Army   ***FORSCOM Regulation 525-2**
Headquarters, United States Army Forces Command
Fort McPherson, GA 30330-1062
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Chapter 1
General

1-1. Purpose
The purpose of this regulation is to set policy and procedures, assign responsibilities, and provide guidance for the conduct and evaluation of Emergency Deployment Readiness Exercises (EDRE) to support deployment training and readiness requirements as stated in AR 350-1, FORSCOM Regulation 350-1, and The Army Strategic Mobility Program (ASMP).

1-2. References
AR 220-10   (Preparation for Oversea Movement of Units (POM)). Cited in figure A-4.
AR 340 series (Office Management). Cited in figure A-4.
AR 350-1   (Training). Cited in paragraph 1-1.
AR 600-20   (Army Command Policy and Procedures). Cited in figure A-2.
AR 6l4-30   (Overseas Movement). Cited in paragraph 2-4b and the Glossary.
DoD Reg 4500.9-R, Defense Transportation Reg, Part III, Mobility.
FORSCOM   (Active Component Training). Cited Reg 350-1, in paragraph 1-1.
FORSCOM   Alert Force Requirements.
Reg 525-5   Response Standards.
TM 38-250   Preparing Hazardous Material for Military Air Shipments. Cited in figure A-4.
AR 600-8-101 Personnel Processing.

1-3. Explanation of Terms
Special terms used in this regulation are explained in the glossary.

Chapter 2
Emergency Deployment Readiness Exercises (EDRE)

2-1. Background
The FORSCOM forces must be able to rapidly deploy anywhere CONUS or Outside the Continental United States (OCONUS) to accomplish assigned missions. EDRE provides the commander a program to use in assisting him in testing and evaluating unit/installation plans, procedures, and preparations for emergency deployment.

2-2. Program Objectives
   a. Ensure that FORSCOM is able to deploy complete, mission-ready forces for OCONUS missions, under emergency deployment conditions, within required reaction times.
   b. Ensure that unit deployment plans and procedures adequately support emergency deployment.
   c. Ensure that installation plans and procedures adequately support the emergency deployment of tenant FORSCOM forces.
   d. Ensure that unit and installation personnel are aware of and trained to meet their emergency deployment responsibilities.
   e. Determine if reaction requirements in published Operations Plans (OPLANS), Continue Operations Plans (COPLANS) and capability plans can be met.
   f. Identify deployment problems and report problems beyond the capability of the unit and/or installation to correct.

2-3. Responsibilities
   a. FORSCOM
       (1) Establish and maintain a viable EDRE program.
       (2) On exception basis and in coordination with Corps and Senior Mission Commander, identify and initiate EDRE for selected units.
       (3) Observe and/or evaluate Corps/Installation command staff activity during EDRE initiated by FORSCOM.
       (4) Observe unit EDRE on a selected unit basis.

   b. Corps.

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* This regulation supersedes FORSCOM Regulation 525-2, dated 1 November 1989.

     (1) Establish and maintain a viable EDRE program.

     (2) Conduct EDRE for selected units. Notify FORSCOM (AFOP-TRX), by message not later than (NLT) 72 hours before release of alert notification to unit.

     (3) Prepare, publish, and coordinate exercise plans for select EDRE.

     (4) Evaluate Corps initiated EDRE units, including the major unit headquarters.

     (5) Observe EDRE on a selected unit basis.

     (6) Corps commanders may delegate the authority to conduct and evaluate EDRE to subordinate major unit commanders (i.e., Division, Brigade, and Division Artillery (DIVARTY)). If authority is delegated, the Corps commander retains responsibility for coordinating and monitoring the EDRE program.

  c. Major Unit Commander.

     (1) Publish emergency deployment plans and procedures applicable to all contingency missions.

     (2) Train subordinate elements for emergency deployment.

     (3) Select units for EDRE.

     (4) Conduct EDRE for subordinate elements. Notify FORSCOM (AFOP-TRX), by message NLT 72 hours before release of alert notification to unit.

     (5) Coordinate emergency deployment plans, requirements, and exercises with installation commander/staff agencies.

     (6) Identify shortfalls in personnel, equipment, or supplies required for deployment.

     (7) Submit required reports.

  d. Installation Commanders.

     (1) Publish installation plans and procedures and coordinate requirements to support the emergency deployment of tenant units.

     (2) Select units under installation Operational Control (OPCON) for EDRE.

     (3) Conduct EDRE for installation staff and support elements.   Notify FORSCOM (AFOP-TRX), by message NLT 72 hours before release of alert notification to unit.

     (4) Train, to include support and conduct of EDRE for units under installation command.

     (5) Support unit EDRE conducted by other headquarters.

     (6) Monitor all EDRE conducted by tenant units.

     (7) Program/budget funds to correct shortfalls.

     (8) Submit required reports.

     (9) Installation commanders may delegate the authority to conduct EDRE to subordinate major unit commanders (i.e., Division, Brigade, and DIVARTY). If authority is delegated, the installation commander retains responsibility for coordinating and monitoring the EDRE program.

  e. Unit Commanders.

     (1) Prepare emergency deployment procedures under guidance of senior headquarters.

     (2) Train unit for emergency deployment.

     (3) Execute EDRE directed by higher headquarters.

2-4. Conduct of EDRE

  a. The EDRE for heavy units (e.g., Mechanized, Armor, Self Propel Artillery, and Heavy Engineering) may be conducted on either an unannounced or announced basis. EDRE for light units (e.g., Airborne, Air Assault) will be conducted as unannounced or announced with minimum notice.

  b. The recall standard for muster during EDRE will be established by the EDRE directive/plan to meet the training status requirements of the exercised unit as established in FORSCOM Reg 525-5. In addition to EDRE, all units will conduct a semiannual no-notice muster during non-duty hours. The recall standard for this muster is 80 percent of the unit deployable personnel at duty station in 2 hours and 100 percent of deployable personnel within 4 hours. Deployability is defined in AR 614-30.

  c. The time from alert notification to deployment is the reaction requirement for an approved force package/OPLAN/mission, or 96 hours, whichever is less. Units will be prepared to deploy in accordance with (IAW) published Transportation Component Command (TCC) air flow/port call message. Unit will execute deployment IAW a specific N-hour sequence/schedule. EDRE will consist of one or more phases:

     (1)   Phase I EDRE. The unit will alert, assemble, and conduct Soldier Readiness Processing (SRP) IAW AR 600-8-101 for overseas movement. Phase I EDRE will not be scheduled twice in succession for the same unit.

     (2)   Phase II EDRE. The unit will alert, assemble, conduct SRP and POM. It will draw, prepare and pack go-to-war stocks. Dummy loads may be drawn and prepared for shipment in lieu of actual items. The unit will conduct inventory and prepare for turnover of post, camp, and station property. Actual turnover of property need not be done. Unit

will demonstrate procedures for turn-in and security of personal property and Privately Owned Vehicles (POV). Load at least a representative sample of personnel, supplies, and equipment onto transportation appropriate to the selected deployment mode. Mock-ups may be used.

      (3)   Phase III EDRE. Unit will conduct Phase I EDRE plus deployment. Commander will prepare unit for deployment to participate in designated training. After completing SRP, unit will deploy, execute training mission and redeploy to home station. See para 2-6 for funding requirements.

   d. Scenarios used in EDRE will reflect the types of unit contingency missions and deployment modes assigned.

   e. The EDRE is intended to test complete TOE/Modified Table of Organization and Equipment (MTOE) units. Complete units should be tested, if possible. For EDRE, a unit designated as part of a tailored force, such as a division ready force (brigade, battalion, team, etc.) and comprised of a major portion of the TOE/MTOE unit may be given credit for EDRE when the deployment meets the requirements of this regulation. Units which provide support to the evaluated unit and/or units which do not comply with the test requirements of EDRE will not receive credit for EDRE.

   f. Minimum frequency requirements are as follows:

      (1)   Units. One EDRE per fiscal year.

      (2)   Installation. In addition to supporting unit EDRE, installations will actively participate in at least one battalion-size or larger EDRE per fiscal year. If no battalion is located on the post, installations will participate in at least one company-size EDRE per fiscal year.

   g. Minimum requirements for conducting EDRE.

      (1)   All EDRE will begin with a No Notice Alert and assembly of the unit to be tested.

      (2)   All EDRE will include SRP. See Para 2-4j, below.

      (3)   If the EDRE does not include an actual deployment, the equipment of at least one company per battalion will be packed for emergency deployment by selected transportation means. Applicable to Phase II EDRE only.

      (4)   Procedure to draw and prepare all go-to-war contingency stocks of ammunition less than 60mm, Meal Ready to Eat (MRE), and Nuclear Biological and Chemical (NBC) equipment will be followed. "Dummy loads" may be drawn and prepared for shipment in lieu of actual items. Applicable to Phase II EDRE only.

      (5)   At least one company per battalion will follow procedures for turn-in and security of POV. Applicable to Phase II and III EDRE.

      (6)   Procedures for packing, security, and turn-in of individual soldier's personal equipment will be followed. Actual packing of a representative sample (e.g., one company per battalion) will be accomplished, but actual turn-in does not have to be done. Applicable to Phase II and III EDRE.

      (7)   Procedures for inventory and turnover of post, camp, and station property will be followed. Actual turnover does not have to be accomplished. Applicable to Phase II EDRE only.

      (8)   Units will load at least a representative sample of personnel, supplies, and equipment on transportation appropriate to the selected deployment mode. The use of mock-ups is authorized when aircraft, rail cars, etc., are not available. Applicable to Phase II EDRE only.

   h. When actual deployment is planned and phases II and III are directed, the above actions will be accomplished prior to the initiation of unit deployment. See para 2-4i, below.

   i. Commanders may expand the above requirements and conduct Field Training Exercise (FTX). If an FTX is conducted, it must not degrade EDRE emphasis on strategic deployment (e.g., vehicles loading for a tactical motor march for an FTX do not fulfill the requirement to prepare for strategic deployment).

   j. The unit will undergo a POM. A 100 percent check of available unit soldiers scheduled to deploy will be conducted. As a minimum, the check will include the following:

      (1) CTA 50-900 and personal clothing check.

      (2) Immunizations as required.

      (3) Spectacles (if required).

      (4) Protective Mask Spectacle Inserts (if required).

      (5) Hearing Aids (if required).

      (6) Medical Warning Tag (if required).

      (7) Dental Record and Pantograph or appropriate substitute.

      (8) Identification (ID) Card (current).

      (9) ID Tags.

     (10) Record of Emergency Data (DD Form 93).

     (11) SLGV Election (SGLV Form 8286).

     (12) Passports (if required).

     (13) Family Care Counseling Plan (if required).

     (14) Wills/Powers of Attorney. Soldiers will be given a chance to execute a will and Power of Attorney.

(15) Verification of HIV test.
(16) Verification of DNA specimen.

k. Units organized at less than Authorized Level of Organization (ALO) 1 must prepare equipment for deployment consistent with the capability allowed by the unit status. Installation commanders will determine requirements for these type units on the basis of unit strength/capability and provide the appropriate installation support to assure a realistic EDRE.

l. Multiple unit EDREs are encouraged.

m. The EDREs may be conducted with regularly scheduled exercises. However, the preparation for scheduled exercises must not negate the alert notification and POR/POM aspect of EDRE. Additionally, scheduled exercises consideration/requirements must not impact on EDRE procedures.

n. Non-FORSCOM soldiers will not be cross-leveled into deploying FORSCOM EDRE units unless approval is obtained from HQ FORSCOM. If a FORSCOM unit cannot deploy without augmentation by other MACOM personnel, a request for attachment of these soldiers will be sent to CDR, FORSCOM (AFPI-PO), with information to other Major Army Commands (MACOM). On receipt of this request, HQ FORSCOM will coordinate with other MACOMs and approve/disapprove the request, as applicable. At a minimum, the request message will include the following:

(1)   A statement of the personnel status of the requesting unit.
(2)   The Unit Identification Code (UIC) of the proposed gaining unit.
(3)   The UIC of the augmenting MACOM unit.

o. Requests for exemption/waiver of EDRE requirement will be addressed to CDR, FORSCOM (AFOP-TRX).

2-5. EDRE Schedules and Reports (RCS exempt: AR 335-15, para 5-2n)

a. Schedules.

(1)   Corps/installation commanders will schedule each subordinate unit to participate in EDRE once per Fiscal Year. Specific dates for EDRE will be announced by execution/initiation message or order. Commanders will provide an annual schedule of unit EDREs, scheduled to fiscal quarter only, to HQ FORSCOM (AFOP-TRX), by mail or electronic message. Schedule will arrive at FORSCOM not later than (NLT) 1 Jul. Updates will be submitted as required.

(2)   The EDRE will be initiated by notification message or verbal order of Corps/Installation/Major Subordinate Command (MSC) commanding officer (VOCO) to unit commanders. FORSCOM will be notified of unit EDRE by information copy of notification message or telephonically to AFOP-TRX when VOCO. Forces Command, AFOP-TRX, will be notified not less than 72 hours before the N-hour.

(3)   Trusted agents will be appointed by all units executing or supporting EDRE. Trusted agents will not disclose plans to participating units except as required to conduct the EDRE IAW this regulation.

b. Quarterly Reports.

(1)   Installation. Send a consolidated quarterly report of completion of EDRE by units on home installation not aligned to a corps or division.

(2)   Corps/Division/MSC. For Corps aligned units of battalion or larger size, provide consolidated quarterly completion of EDRE report. Corps consolidated reports will be provided to FORSCOM.

(3) Report will contain the following:
(a) Brief scenario or synopsis (if applicable).
(b) Date Time Group (DTG) of N-hour.
(c) DTG of End of Exercise (ENDEX).
(d) Identify each EDRE unit by Unit A-name and UIC.
(e) Identify each supporting unit by Unit A-name and UIC.
(f)   Significant events (if applicable).
(g) Deployment problems requiring outside assistance, if applicable, or provide the following statement (applicable to each unit): "Unit(s) is/are capable of responding to deployment orders requiring deployment under emergency conditions."

(4)   Corps/installation reports are due to CDR, FORSCOM (AFOP-TRX/AFCS-PA), NLT the tenth day of each quarter. Deployment problems requiring immediate attention may be reported at any time. Negative reports are not required. Subordinate unit reports may be attached.

c. Classification Guidance.

(1) The EDREs are conducted on an unclassified basis. There will be occasions when operational mission briefing are classified. Classification of a mission briefing is derived from mission source documents or lead federal agency in charge of mission.

(2) In event any portion of an EDRE is classified, detailed security classification guidance that clearly identifies specific elements of EDRE requiring classification reason for classification and timeline for declassification must be provided to executing unit.

2-6. Funding
The EDRE, to include Phase III EDRE, will be conducted using locally available funds. Installations will annually program funds required to support EDRE.

2-7. Public affairs
   a. The headquarters initiating the EDRE will ensure that its public affairs office receives information pertaining to the EDRE at the earliest possible time to allow preparation of public affairs information and guidance (PAG) for internal and external audiences. The commander of the participating unit(s) will give a Commander's briefing or guidance to his unit personnel explaining the purpose of the EDRE not later than N+8 hours. Commander's briefing or guidance will include the following statement or equivalent:
   "This Emergency Deployment Readiness Exercise (EDRE) summoned at __ hours was called to test our capability to alert, muster, and prepare to deploy to an OCONUS mission under emergency conditions. It is also a test of the installation's capability to support the deployment of this unit to OCONUS missions under emergency conditions."
   b. Public affairs posture for non-classified EDREs may be active in order to achieve information objectives. Informing local community of unit deployment potential; highlighting support unit missions; and focusing on family readiness operations are recommend. The PAG must be included in the exercise planning, directives, and orders.
   c. For a classified EDRE, PAG will be provided to participating unit(s) by higher headquarters in coordination with FORSCOM Public Affairs (AFCS-PA).

Chapter 3
EDRE Evaluation

3-1. Purpose
The purpose of EDRE is to evaluate:
   a. Unit deployment readiness.
   b. Installation readiness to support force deployment.
   c. Adequacy of unit and installation deployment plans and procedures.
   d. Accomplishment of reaction requirements established in OPLANS/mission.
   e. Impact of other missions on deployment capabilities.
   f. Impact of deployment on installation functions.
   g. Problem areas to be resolved either locally or at a higher level.

3-2. Evaluation responsibilities
The checklists provided in Appendix A contain the minimum requirements to be evaluated (see Figs A-1 through A-5). Checklists do not require reproduction precluding numbering as blank forms. All EDREs will be evaluated by the commander initiating the exercise. In addition, the following commands may conduct concurrent evaluations on a non-interference basis:
   a. The major unit to which the evaluated unit is subordinate.
   b. The installation commander on which the evaluated unit is located.
   c. Headquarters (HQ) FORSCOM.

3-3. Evaluation Method
Commanders responsible for evaluation of EDRE programs will establish evaluation procedures and performance standards and provide them to units and installation staff and facilities subject to EDRE. Appendix A contains FORSCOM minimum essential evaluation requirements.

Chapter 4
Sealift Emergency Deployment Readiness Exercises (SEDRE)

4-1. Purpose
The purpose of this chapter is to set policy and procedure, assign responsibilities, and provide guidance for the conduct and evaluation of SEDRE to support Force Projection Deployment training and readiness requirements as prescribed in the ASMP Management Plan.

4-2 References
AR 220-10 (Preparation for Oversea Movement for Units (POM). Cited in Figure A-4.
AR 340 series (Office Management). Cited in figure A-4.
FORSCOM/ARNG Reg 55-1 (Unit Movement Planning).
FORSCOM Reg 55-2 (Unit Movement Data Reporting and System Administration).

4-3. Special terms
Special terms used in this regulation are explained in the glossary.

Chapter 5
The SEDRE Program

5-1. Background
The FORSCOM forces must be able to rapidly deploy OCONUS to accomplish assigned missions. Task B20 of the ASMP Management Plan establishes FORSCOM as the Army responsible agency for SEDREs. The SEDREs, in conjunction with an EDRE, provide the commander a program to assist him in testing and evaluating unit/installation plans, procedures, preparations, and execution for emergency deployment. The SEDREs exercise the synergism necessary to successfully deploy forces. Deployments consist of four distinct and interrelated deployment phases. These phases may not be sequential and could overlap or occur simultaneously: Pre-deployment activities; Movement to and Activities at the Port of Embarkation (POE) – fort-to-port; Movement to the Port of Debarkation (POD) – port–to–port; Reception, Staging, Onward Movement and integration (RSO&I) – port–to–destination. By their nature, SEDREs are our best indicator of force projection preparedness and they test units, service agencies, and transportation infrastructure. The SEDREs help ensure successful execution of FORSCOM's mission and vision - the heart of America's Power Projection Army. Trained and Ready for Victory.

5-2. Program Objectives
   a. Ensure that FORSCOM is able to deploy complete mission-ready forces for OCONUS missions, under emergency deployment conditions, within ASMP required response time.
      (1)   Response Times:
            3ID (M)   C-2
            1CD   C-4
            101st ABN DIV   C-4
            3ACR   C-4

NOTE: Times listed are those by which indicated Divisions are ready to begin loading lead elements at associated Sea Ports of Embarkation (SPOE).
      (2)   N-Hour alert procedures occur prior to C-Day/L-Hour.
      (3)   Corps will reflect this in SEDRE scenario with C-Day/L-Hour being the effective date of Chairman, Joint Chiefs of Staff (CJCS) Execute Order for the overall operation of which the SEDRE is a part.
   b. Ensure that unit deployment plans and procedures adequately support emergency deployment by surface.
   c. Ensure that installation plans and procedures adequately support the emergency deployment of assigned FORSCOM forces by surface.
      (1)   Unit Deployment List (UDL) update submissions should arrive HQ FORSCOM NLT 30 days prior to execution.
      (2)   The UDL updates as they occur from deploying installation should be sent directly to MTMC Operations, and to FORSCOM G-3/5/7 simultaneously.
   d. Ensure that unit and installation personnel are aware of and trained to execute their emergency deployment responsibilities.

e. Identify surface deployment problems and report problems beyond the capability of the unit and/or installation to the appropriate agency for corrective action.

f. Capture, resolve, and disseminate lessons learned.

g. In all cases FORSCOM will endeavor to conduct SEDRE in conjunction with CJCS exercises.

5-3. Responsibilities

a. FORSCOM.

(1) Maintain a viable SEDRE program.

(2) In coordination with Corps and Garrison commanders, identify and direct SEDREs for selected units.

(3) Observe and/or evaluate Corps/Garrison command/staff activity during SEDRE directed by FORSCOM.

(4) Observe unit SEDRE on a selected unit basis.

(5) Distribute Corps After Action Reports (AARs) to appropriate HQs.

b. Corps.

(1) Establish and maintain a viable SEDRE program.

(2) Conduct SEDRE for selected units. Notify FORSCOM (AFOP-TRX), by message NLT 72 hours before release of alert notification to unit.

(3) Prepare, publish, and coordinate SEDRE exercise plans.

(4) Evaluate Corps SEDRE units, including the major unit HQs.

c. Garrison commanders.

(1) Publish garrison plans and procedures and coordinate requirements to support the emergency deployment of tenant units.

(2) Support unit SEDRE conducted by other FORSCOM Crisis Response Forces/Contingency Force Packages (CRF/CFP) Units.

d. Unit Commanders.

(1) Prepare sea emergency deployment procedures under guidance of senior headquarters.

(2) Train unit for sea emergency deployment.

(3) Execute SEDRE as directed by higher headquarters.

5-4. Conduct of SEDRE

a. The SEDRE for the CRF and CFP 1 through 4 in the ASMP may be conducted on either an unannounced or announced basis.

b. The time from alert notification to deployment is the reaction requirement for an approved force package/OPLAN/mission, or the time line as stated in the ASMP.

c. Complete Corps/Div slice units should be tested if possible. Only one/ninth of the combat power of a Div will be loaded on a ship.

5-5. SEDRE Schedules and After Action Reports (AARs). Planning

a. The FORSCOM/Corps commanders will schedule each CRF Div/Regt to participate in SEDREs as required each fiscal year. An EDRE will be conducted prior to each SEDRE.

b. The SEDREs will be initiated by notification message or verbal order of FORSCOM/Corps commander to unit.

c. Trusted agents will be appointed by all units executing or supporting SEDRE. Trusted agents will not disclose plans to participating units, except as required to conduct the SEDRE IAW this regulation.

d. Corps AARs are due to CDR, FORSCOM (AFOP-TRX), NLT sixty days after end of exercise. The AAR will be in JULLS format and be provided in both hard copy and electronically.

e. Transportation specific lessons learned will be published and distributed separately by MTMC-Transportation Engineering Agency (TEA) with a copy furnished to AFOP-TRX.

5-6. Funding

Joint Logistical Over the Shore (JLOTS) Management Decision Package (MDEP) managed by Logistics Evaluation Agency/Army Materiel Command (LEA/AMC) includes SEDRE funding. The DA Deputy Chief of Staff for Operations (DCSOPS)/Deputy Chief of Staff for Logistics (DCSLOG) will advise, on an annual basis, total amount of funds available to support the FORSCOM SEDRE Program. Overall fund management is held by FORSCOM. Funds may be expended to cover all costs to all participants in planning, execution, and evaluation of FORSCOM directed SEDREs. This includes Temporary Duty (TDY), unit incremental costs, inland transportation, port operation, cargo handling, and ship per diem. Strategic Mobility Division, DA DCSLOG controls/releases SEDRE funds on FORSCOM request. Forces Command will validate requirements for specific SEDREs to Strategic Mobility Division on approval of preliminary budget estimate

provided by the executing Corps. Strategic Mobility Division will then instruct LEA/AMC to transfer funds, in the total amount validated, to the points of expenditure (installation, MTMC, MSC) as coordinated with the executing Corps. Final cost reports will be as directed by DA DCSLOG and/or LEA/AMC, with copy provided FORSCOM.

5-7. Public Affairs
    a. Headquarters involved in the SEDRE will ensure that its public affairs office receives information pertaining to the SEDRE at the earliest possible time to allow preparation of PAG for internal and external audiences. The commander of the participating unit(s) will give a Commander's Briefing or guidance to his unit personnel explaining the purpose of the SEDRE.
    b. For a classified SEDRE, PAG will be provided to participating unit(s) by higher headquarters in coordination with FORSCOM public affairs (AFPA-PP).

Chapter 6
SEDRE Evaluation

6-1. Purpose
The purpose of SEDRE is to evaluate:
    a. Unit deployment readiness.
    b. Installation readiness to support force deployment.
    c. Transportation problems/areas to be resolved either locally or at a higher level.
    d. Doctrine, policies, and procedures.

6-2. Evaluation Responsibilities
The checklists provided in appendix B provide guidance and are not all inclusive. They contain some of the areas to be evaluated, with the headquarters and office that will provide the evaluation. SEDREs will be evaluated by the commander initiating the exercise.

6-3. Evaluation Method
Commanders responsible for evaluation of SEDRE programs will establish evaluation procedures and performance standards and provide them to units subject to SEDRE. Appendix B contains FORSCOM minimum essential evaluation requirements.

Appendix A
EDRE Evaluation

A-1. Purpose
This appendix provides the minimum elements of evaluation for units undergoing an EDRE. Additional requirements are permitted.

A-2. Definitions
   a. The EDRE is conducted to test a deployable unit's capability and its supporting command/installation capability to alert, assemble, disposition personnel, equipment and facilities, and marshal its soldiers for transport to the prescribed APOE/SPOE IAW approved procedures and plans. The EDRE may be executed in conjunction with an actual deployment from home station; however, the deployment requirement and act of deployment for units undergoing EDRE will not degrade the minimum requirements for EDRE evaluation.
   b. EVALUATION is the function of observing actions for compliance with requirements specified in approved regulations, plans and procedures which could not otherwise be validated.

A-3. Evaluation Requirements
   a. The headquarters ordering the EDRE is responsible for evaluation of the unit's ability to comply with the minimum EDRE requirements stated in this regulation.
   b. The evaluation team will include a member representing each pertinent staff element of the evaluating headquarters.
   c. A report of issues and findings will be provided by the evaluator team chief to the commander of the evaluated unit and its higher chain of command.

A-4. Evaluation Procedure
   a. The EDRE evaluation will be done at the site of the unit being evaluated.
   b. Each headquarters in the chain of command may evaluate and/or observe the EDRE, but only one headquarters will be designated to conduct the evaluation. Observers will participate on a noninterference basis.
   c. Evaluators will review pertinent plans and procedures prior to alert notification in preparation for observing the actions of unit personnel. Evaluation is a test of compliance/non-compliance with published plans to validate their adequacy, not to determine if plans are available (preparing and publishing plans is a normal staff action).
   d. Evaluators will arrive on site in time to observe the unit's response to the alert notification. Evaluation team members will be allowed entry and access to all operating areas necessary to observe and assess actions occurring during EDRE.

A-5. Evaluation Checklist
The following functions will be evaluated during EDRE. See Figures A-1 thru A-5 for checklists of detail items of evaluation.

	FORSCOM Proponent
a. Operations.	AFOP-TRX
(1) Command and Control	
(2) Installation Support	
(3) EDRE Evaluation Team	
b. Soldier Readiness Processing (SRP)	AFAG-PSSB
(1) Medical	
(2) Legal	
(3) Finance	
c. Intelligence.	AFIN-TE
d. Logistics (POM)	AFLG-POFP/SMT
(1) Supply	
(2) Maintenance	
(3) Transportation	
(4) Movements	
e. Public Affairs.	AFCS-PA
f. EDRE Team Criteria.	AFOP-TRX
g. Mandatory EDRE Events.	AFOP-TRX

OPERATIONS

	GO	NO GO	REMARKS
1. Command and Control			
a. Was sufficient time allotted for the chain of command to plan and issue orders?			
(1) Was Battalion order issued on time?			
(2) Were company, platoon, squad orders prepared and issued?			
b. Was all required/available equipment prepared for movement?			
(1) Spot check for key weapons systems and communications equipment.			
(2) Did company issue required equipment list?			
(3) Were proper number/type vehicles prepared for deployment?			
c. Does the chain of command understand the mission and concept of operations?			
d. Do the soldiers have a basic understanding of Mission Equipment Training Program (METP)?			
(1) Do soldiers understand the basic mission and general concept of operations?			
(2) Do soldiers have a general understanding of the opposing force?			
(3) Do soldiers have a general understanding of friendly forces?			
(4) Do soldiers have a general understanding of the operational terrain?			
e. Do the soldiers understand Rules of Engagement (ROE)?			
(1) Have simple, understandable ROE been developed and issued?			
(2) Do soldiers understand the specific rules provided?			
f. Have the soldiers been checked?			
(1) Has the chain of command checked soldiers for:			
(a) Personal equipment?			
(b) Organizational equipment?			
(c) Rations?			
(d) Ammunition?			
(e) ID/Dog tags?			
(2) Were vehicles and drivers checked for:			
(a) Proper loads?			
(b) Complete loads?			

Figure A-1

	GO	**NO GO**	**REMARKS**
(c) Drivers checked for l.f (1)(a) thru (e) above?			
g. Do the platoon leaders/squad leaders/fire team leaders have a basic understanding of the N-hour sequence and associated actions?			
(1) Did junior leaders have a copy of N-hour sequence and understand it?			
(2) Did soldiers have a general understanding of N-hour activities?			
h. Operational plans/orders.			
(1) Were soldiers briefed on actions to be taken if aircraft diverts/crashes on deployment?			
(2) Were soldiers briefed on actions to be taken if separated during deployment?			
i. Do the soldiers know what ammunition/rations they should draw?			
(1) Do soldiers know amount/type of ammunition to draw?			
(2) Do soldiers know how many meals to draw?			
2. Installation Support			
a. Does the installation maintain alert system for key civilians?			
(1) Check to ensure alert rosters have been prepared?			
(2) When was alert system last tested date ____?			
(3) Spot check for being up-to-date and accurate.			
b. Is a plan in place to conduct operations if required civilians are not available?			
(1) Plan prepared date			
(2) Plan last tested date			
c. Are procedures/agreements in-place to receive local industry/business support during non-duty hours? To include:			
(1) Blocking, bracing, packing, tie down materials.			
(2) Transportation requirements.			
(3) Other (specify)			
d. Are procedures/agreements in place to ensure 24-hour operations for those DAC-operated functions critical for deployment?			
(1) Was it coordinated with CPAC? Date:			
(2) Were personnel aware of procedures/agreements?			
e. Are installation facilities capable of supporting a continuous outload of all deployable units on post?			

	GO	NO GO	REMARKS
(1) Did the plan assume functions normally performed by military?			
(2) Did the plan consider space/facilities available/capability of supporting continuous outload?			
f. Are installation communication systems capable of supporting out loads?			
(1) Is equipment available for ADMIN/ LOG net (to include secure capability)?			
(2) Is secure communications to upward chain of command available?			
(3) Is installation Global Command and Control System - operational?			
g. Did installation support the unit during EDRE? To include:			
(1) Transportation.			
(2) Communication.			
(3) Medical.			
(4) Supply.			
(5) Maintenance.			
(6) Military Police (MP).			
(7) Other.			
3. EDRE Evaluation Team			
a. Does each inspector's Military Occupational Specialty (MOS)/background qualify him to inspect operational subjects?			
b. Is each inspector familiar with the N-hour sequence and all associated events?			
(1) Did inspectors have a copy of the N-hour sequence?			
(2) Can each inspector describe events or have a reference that outlines events?			
(3) Was each inspector using reference?			
c. Does each inspector know the location of all required facilities?			
d. Does each inspector have points of contact to answer technical questions?			
e. Did each inspector coordinate with inspectors from other functional areas to ensure a complete inspection?			
f. Does the chief inspector have plans to ensure a good cross-section of the unit if inspected?			
(1) Does each inspector have guidance on what unit/areas to inspect and when?			
(2) Have provisions been made to augment/assist an inspector who falls behind in the schedule?			

PERSONNEL

	GO	NO GO	REMARKS
1. Plans			
a. Are plans and procedures adequate to meet personnel deployment requirements?			
b. Does N-hour/event sequence agree with and complement next higher headquarters sequence as they pertain to personnel matters?			
c. Is written certification of POM/SRP qualifications required prior to unit deployment?			
2. Assembly			
a. Has unit developed an alert procedure as required by plans?			
b. Does/did unit Staff Duty Officer (SDO) instructions provide detailed information concerning receipt, authentication and dissemination of alert notification during non-duty hours?			
c. Was alert notification system implemented IAW unit Standard Operating Procedures (SOP)?			
d. Did the unit have a system for reception and control of assembling personnel?			
3. Strength Accountability and Reconciliation			
a. Had written guidance been prepared as to appropriate action/disposition of soldiers currently:			
(1) In service schools?			
(2) Hospitalized?			
(3) On convalescent leave?			
(4) On leave?			
(5) In confinement (Military/civilian)?			
(6) Flagged?			
(7) Processing for compassionate transfer?			
(8) Pending hardship or dependency discharge?			
(9) TDY?			
b. Was a record of deployable/ non-deployable personnel maintained and systematically updated?			

Figure A-2

	GO	NO GO	REMARKS
c. Were key personnel familiar with criteria contained in AR 614-30, table 3-1, for nondeployable personnel?			
d. Were there adequate plans for personnel determined to be nondeployable?			
e. Were key personnel familiar with PERSTAT reporting procedures?			
4. Family Readiness (AR 600-20, Army Command Policy)			
a. Family Care Plan (FCP), Para 5-5.			
(1) Was action taken to identify soldiers who require a FCP IAW Para 5-5b, and soldiers were counseled using DA Form 5304 (Family care plan counseling checklist)?			
(2) Was a DA Form 5305, Family Care Plan, and supporting documentation, completed and approved for these soldiers IAW Para 5-5a/k?			
b. Total Army Family Program (TAFP), Para 5-10.			
(1) Did the unit commander provide an environment which encourage an effective family program, to include providing required soldiers and family members pre-deployment briefings and awareness and access to family program information IAW Para 5-10b(7)?			
(2) Was TAFP point of contact appointed IAW Para 5-10b(7)(a)?			
5. Installation Clearance			
a. Were plans, supplies and postal personnel from the installation postal activity available to assist soldiers on the proper preparation of two copies of DA Form 3955 (Change of Address and Directory Cards) for each member of the unit in case of actual deployment?			
b. Did unit receive sufficient guidance on disposition, disposal and retention of unit records and files?			
6. Installation Support Elements			
a. Were plans available and tested to determine the personnel strength status to include critical MOS shortages of deploying unit?			
b. Were units provided with the required guidance as to what actions had to be initiated to obtain disposition instructions for personnel awaiting board action, in confinement, hospitalized, Absent Without Leave (AWOL) or otherwise unable to deploy IAW AR 614-30?			
c. Was a screening and assistance team organized and staffed with personnel from Adjutant General (AG), Medical, Dental, Finance, Army Community Service, and Staff Judge Advocate (SJA) available to facilitate rapid predeployment processing at the specified time?			
d. Did the AG/Personnel Service Center/Battalion (PSB) SRP personnel have available the necessary supplies and equipment to prepare and issue missing and incorrect ID tags and cards?			
e. Did a personnel representative screen each soldier's DD Form 93 (Record of Emergency Data) and SGLV Form 8286 (Servicemen's Group Life Insurance) to ensure its accuracy and was a new one prepared when discrepancies were noted?			
f. Did personnel and/or medical records contain the necessary information to support a soldier's status as nondeployable?			
g. Did dental records contain, as a minimum, either a panographic X-ray or a SF 603 with Section 1 completed?			

h. Were medical records reviewed for required immunizations, identified physical profiles, HTLV-111 screening, spectacles, hearing aids, and medical warning tags?			
i. Did the soldier have on hand his/her spectacles, hearing aid, and medical warning tag, if required?			
j. Did the soldier or the unit have on hand the protective mask spectacle inserts, if required?			
7. POV/Personal Property Storage and Movement Control			
a. Has a plan been established concerning the disposition and security of POVs and personal property?			
b. Have courtesy crime prevention and physical security inspections of assigned buildings been conducted?			
8. Staff Judge Advocate			
a. Was legal counseling provided to accomplish wills and powers of attorney?			
b. Did the unit coordinate with SJA on the disposition of pending unit disciplinary matters?			
c. Did the unit coordinate with SJA on the actions taken for disposition of personnel in confinement?			
d. Were all personnel instructed on possible legal consequences of missing a troop movement?			
e. Have plans for the creation of a rear detachment command to administer discipline been coordinated with the SJA?			
9. Corps EDRE Team			
a. Does the inspector's MOS/background qualify him to inspect operational subjects?			
b. Is the inspector familiar with the N-hour sequence and all associated events?			
(1) Inspector has a copy of the N-hour sequence.			
(2) Inspector can describe events or has reference that outlines events and is using reference.			
c. Does the inspector know the location of all required facilities?			
d. Does the inspector have points of contact to answer technical questions?			
e. Is the inspector coordinating with inspectors from other functional areas to ensure complete inspection?			
f. Does the inspector have a plan to ensure a good cross-section of the unit is inspected?			
(1) Inspector has guidance on what units/areas to inspect and when.			
(2) Provisions have been made to augment/assist inspector if he falls behind on his schedule.			
10. Battalion Task Force			
a. Unit Strength Report (USR) *(CONFIDENTIAL WHEN FILLED IN)* (1) Unit Strength:			

Category	Auth	Asgn	Avail
Officer			
Warrant Officer			

Senior Enlisted			
Junior Enlisted			
Total Enl			
Aggregate			
(2) Personnel Rating:			
Available Strength Rating			
Strength Percentage			
MOS Rating			
MOS Percentage			
Senior Grade Rating			
Senior Grade Percentage			
Operating Strength Percent			
Turnover Percent			
(3) Reason Personnel Rating Not 1:			
(4) Females: Assigned Preg			
b. Critical MOS shortages (determined by commander) affecting unit's ability to perform its assigned mission. Cross check last USR. (Attach additional sheets if necessary.)			

Catogory	MOS Code	No. Auth	No. Asgd	No. Short
Officer				
WO				
EM				

INTELLIGENCE

	GO	NO GO	REMARKS
1. Battalion Task Force			
a. Intelligence Operations			
(1) Is the S-2 section organized and staffed to meet the mission requirements?			
(2) Does the S-2 maintain communications contact with the next higher headquarters?			
(3) Does the S-2 disseminate information and intelligence reports to higher, lower and adjacent units?			
(4) Based on the initial estimate, has the S-2 briefed the Commander and his staff on the enemy situation, capabilities, terrain, and weather and their effect on mission accomplishment?			
(a) Does the S-2 keep the Commander abreast of the enemy situation?			
(b) Does intelligence drive the planning and execution of the OPORD?			
(c) Is the enemy situation posted and maintained on a situation map and updated as the situation changes?			
(d) Does the S-2 have Intelligence Preparation of the Battlefield (IBP) overlays concerning terrain, weather, mobility, and visibility?			
(e) Did the S-2 recommend protective countermeasures to the Commander?			
(5) Is the Intelligence Annex/Intelligence portion of the OPORDER accurate?			
(6) Did the S-2 maintain a battlefield collection plan and update as necessary?			
(7) Is a battlefield surveillance plan maintained and used?			
(8) Are air and ground reconnaissance missions requested as required by the situation?			
(9) Does the S-2 manage assigned or attached collection assets to maximize their capabilities?			
(10) Has the S-2 coordinated with any MI augmentation assigned to his unit?			
(11) Did the S-2 issue specific orders or requests (SOR) to answer Priority Intelligence Requirement (PIRP) and Information Requirement (IR)?			
(12) Does the S-2 maintain information to support operations and contingency plans?			
(13) Does the S-2 obtain and disseminate weather reports?			

Figure A-3

	GO	NO GO	REMARKS
(14) Were signs-countersigns and instructions for their use disserminated to unit personnel?			
(15) Has the S-2 prepared a map distribution plan giving initial/replenishment allowances for HQ, and subordinate units and normal support slices?			
(16) Does the S-2 have established procedures for processing EPW?			
(17) Are there procedures for evacuating enemy prisoners, weapons, and documents?			
(18) Does the S-2 make the entire intelligence system work for him (i.e., Brigade, Division, and Corps)?			
(19) Have planning/operational maps, beyond those already on hand been requested?			
(20) Have clearance rosters been prepared for the advance party and main body?			
b. Security SOP			
(1) Does the unit have a published security SOP that delineates intelligence and security actions to support deployment			
(2) Does the SOP identify when, where, and by whom each action would be accomplished?			
c. Classified Documents			
(1) Has unit prepared a draft list of classified documents to accompany unit?			
(2) Have plans been made to transfer nondeploying classified documents to the rear detachment commander?			
(3) If applicable, is there a prepared draft plan for security en route and emergency destruction of classified documents?			
(4) Have provisions been made to safeguard classified material that accompanies the deploying unit?			
(5) Has the next higher security manager been provided the following information:			
(a) List of all designated couriers?			
(b) Highest classification of materials being carried by each courier?			
(c) Location of a complete inventory of all couriered documents?			
d. Personnel Security			
(1) Is every soldier cleared who needs a clearance to perform his mission and have provisions been made to grant clearances under emergency conditions?			
(2) Are all personnel requiring SI clearances read on, and has the S-2 conducted established procedures necessary to get key individuals read on?			

	GO	NO GO	REMARKS
(3) Did the unit forward to the next higher headquarters a roster of personnel with travel restrictions for determination of deployability status?			
e. Counterintelligence (CI)			
(1) Has additional Cl advice and assistance been requested?			
(2) Did the S-2, after coordinating with Rear Detachment CDR, request assistance for inspecting his area after deployment?			
(3) Have the required OPSEC support measures been implemented?			
(4) Was dispersion, light, noise, and camouflage discipline observed?			
(5) If appropriate, have organizational designators been removed or obliterated from uniforms, baggage, property and equipment, and have measures been taken to insure those identification cards, drivers' licenses, travelers' checks, or other documents in the possession of unit members will not disclose organizational destination?			
(6) Have unit identification markings been removed from vehicles?			
f. Communications Security (COMSEC)			
(1) Have internal procedures for deployment of COMSEC holding been established?			
(2) Has an inventory report (SF 153) been prepared for submission Army COMSEC Central Office of Record (ACCOR) which includes all COMSEC material to be deployed?			
(3) Have COMSEC items and related files been prepared for deployment?			
(4) Has a request for disposition instruction been prepared for submission to the controlling authority for any unneeded material?			
(5) Has the COMSEC custodian identified equipment shortages and requested fill at the deployment location?			
(6) Have personnel responsible for safeguarding COMSEC material in transit received a security briefing?			
(7) Have provisions been made for the transfer of inoperable equipment to the rear detachment commander?			
(8) Are provisions made for resupply of COMSEC material at deployment location?			
(9) Are emergency destruction procedures included in COMSEC SOP?			
(1) Is access to Class A and commercial			

	GO	NO GO	REMARKS
telephones controlled to prevent disclosure of deployment information?			
(2) Are FM communications either secured with COMSEC devices or authorized code systems?			
(3) Are all deploying elements compatibly cryptonetted?			
(4) Does the deploying unit have sufficient Communication Electronic Operations Instructions (CEOIs), codes, authentication tables and keys to enable the unit to communicate with attached, higher, or adjacent units at the deployment location?			
(5) Have essential telephones been designated and a memorandum submitted to the next higher headquarters senior communications-electronics officer identifying those lines?			
(6) Are logs established for essential telephone lines?			
(7) Is a list of the Units Essential Elements of Friendly Information (EEFI) available to essential telephone line users?			
h. Security Awareness			
(1) Did the soldiers receive a Subversion & Espionage Directed Against US Army & Deliberate Security Violations (SAEDA) briefing?			
(2) Are soldiers instructed to refer all requests for information or interviews to the public affairs office?			
(3) Are soldiers instructed not to confirm or deny any news stories appearing in newspapers or periodicals concerning deployment exercises or unit operations?			
(4) Are soldiers aware of actions to be taken if they observe unauthorized personnel taking pictures or notes in unit areas?			
(5) Are soldiers briefed concerning current EEFI?			
(6) Are soldiers familiar with procedures for reporting suspected espionage, sabotage, and terrorist activities?			
i. Information Security			
(1) Are documents related to deployment properly classified and/or controlled to include:			
(a) OPLANS/OPORDS?			
(b) Request for personnel?			
(c) Maps and overlays?			
(d) Requests for logistics?			
(e) Transportation requirements?			
(2) Is information about the deployment kept on a "need to know" basis?			
j. Physical Security			
Are measures taken (or available) such as rosters,			

	GO	NO GO	REMARKS
sign-countersigns, use of barrier material, etc., to deny unauthorized access to:			
(1) Battalion/Task Force (TF) HQs (Garrison)?			
(2) Tactical Operations Center (TOC)?			
(3) Classified Info/Sensitive Areas?			
(4) Company areas:			
(a) Orderly Room?			
(b) Arms Room?			
(c) Barracks?			
(d) Motor Pool?			
(e) NBC Room?			
(5) Marshalling area/call forward area?			
(6) Departure airfield/railhead/ports?			
(7) Heavy Equipment Rigging Site?			
(8) Personnel/vehicle holding area?			
2. Installation Support			
a. Does the installation have a plan for receiving classified material not needed by deploying unit?			
(1) Were provisions made for transfer of inoperable equipment?			
(2) Were provisions made for receipt of keying material at deployment location?			
b. Has the Directorate of Security (DSEC) received a roster of personnel requiring interim security clearances from the deploying unit and were interim security clearances granted by the DSEC?			
c. Has the local map depot provided emergency issue of map requirements, if needed?			
d. Has the S-2, after coordinating with the Rear Detachment CDR, coordinated with the Information Mission Area S-2 for CI personnel to conduct after deployment counter-intelligence sweeps of their areas?			
e. Does DSEC have an accurate record reflecting date pending personnel security actions?			
3. Corps EDRE Team			
a. Does the inspector's MOS/background qualify him to inspect intelligence subjects?			
b. Is the inspector familiar with the N-hour sequence and all associated events?			
c. Is the inspector familiar with the N-hour sequence and all associated events?			
d. Does the inspector have points of contact to answer technical questions?			
e. Does the inspector know the location of all required facilities?			
f. Is the inspector coordinating with			

	GO	NO GO	REMARKS
inspectors of other areas to ensure a complete inspection?			
g. Does the inspector have a plan to ensure that a cross-section of the unit is inspected?			
(1) Does the inspection include company, platoon, and squad level checks?			
(2) Did the inspector talk to unit personnel?			

LOGISTICS
Supply

	GO	NO GO	REMARKS
1. Unit Supply Operations			
a. Unit deploys with current publications, plans, SOPS, or prepositioned documents?			
(1) Local supply regulations/ publications.			
(2) Maintenance/technical manuals for unit equipment.			
(3) Overall observation: Does unit have sufficient, up-to-date publications to execute its supply operations in support of deployment and sustain merit operations?			
(4) Documents and Files:			
(a) Class IX (PLL list).			
(b) Ammunition Basic Load Listing.			
(c) Prepositioned DA Forms 581 (Request or issue and Turn-in of Ammunition) for requesting ammunition.			
(d) Unit SOP for distribution of small arms ammunition and pyrotechnics, and ammo over.60 cal.			
(e) Prepositioned supply request (DA Form 2765-1 Request for Issue or Turn-in)) for packing and crating materiel.			
(f) Complete movement/loading plans with diagrams for each intended mode of transportation.			
(g) Prepositioned supply request (DA Form 3161 Request for Issue or Turn-in) for subsistence basic load and rations en route.			
(h) List of box, shoring, 463L pallet requirements.			
(i) Are files marked for deployment versus retirement (AR 25-400-2, The Army Records Information Management System (ARIMS)?			
b. Basic, Prescribed, and Operating Loads for (Classes I, II & IV, III, V, and IX).			
(1) Are computed stock age levels adequate to support the unit?			
(2) Have significant shortages been			

	GO	NO GO	REMARKS
identified to higher headquarters and supply support activities, for fill upon deployment?			
(3) Are key Points of Contact (POC) identified in SOP to contact for assistance when notified for deployment?			
(4) On hand basic loads, serviceable/deployable?			
(5) If required by OPLAN, are unit commander/supply personnel aware of requirements for contingency stocks (i.e., cold/hot weather clothing and equipment, availability, necessary quantities, and points of storage and pickup)?			
c. Unit SOP or other standing guidance includes procedures for:			
(1) Pre-deployment preparations:			
(a) Organization and training of specialized teams such as load teams, interim property book officer for rear detachment, etc.			
(b) Delineation of deployment preparation responsibilities to unit members, i.e., designation of person responsible for load planning, supply requirements, etc.			
(2) Deployment execution:			
(a) Actions required of the unit to deploy:			
1 Submission of pre-positioned supply requests (packing and crating materials; Class I, V, VII; contingency items).			
2 Reporting MTOE and TA equipment shortages to higher HQ for assistance in obtaining same.			
3 Reporting equipment requiring maintenance assistance to deploy.			
(b) Notify installation support facilities of unit deployment to:			
1 Close accounts/cancel requisitions.			
2 Arrange to divert due-in supplies to new unit location in objective area.			
(c) If supported be DS4 or SPBS-R:			
1 Procedures are established to extract unit records from automated accounts.			
2 Procedures are established to receive automated support in objective area.			
3 Manual back up procedures included in SOP, and prepared to execute in advent automated support is not available in objective area.			
(3) Rear Detachment Activities:			
(a) Rear detachment designated with instructions for actions to complete including interim property book officer for turnover of non-deployable supplies and equipment.			

	GO	NO GO	REMARKS
(b) Manage non-deployable personnel property and equipment including POVs.			
(c) Disposition of any excess unit equipment.			
(d) Clear/return facilities to installation.			
2. Medical Supply Operations.			
Medical supply (CLASS VIII), on hand, properly stored, available and on deployment plans/SOPs.			
a. Are all medical supplies/equipment authorized by medical kits, sets, and outfits on hand, or on valid requisition (medical basic load)?			
b. Plans made to turn in excess medical supplies and equipment?			
c. Packing lists prepared for Set, Kit, and Outfits with disposition made?			
d. Authorized field sanitation supplies/equipment on hand and on loading plans?			
e. Controlled items on hand or valid requisition, and are on hand items secured for shipment?			
f. Coordination made with supporting medical supply office to fill medical requisitions when notified unit is preparing to deploy?			
g. Does supporting medical supply office have sufficient medical supplies to support deployment of supported units?			
3. Installation Operations.			
a. Ensure installation plans and procedures meet unit requirements for support during deployment and funding programs provide for contingency needs.			
(1) TISA has pre-positioned basic load of combat rations on hand for deploying unit.			
(2) Ammunition basic load is on hand at Ammo Supply Point (ASP) for issue to deploying unit.			
(3) Contingency stocks of such items as cold weather clothing/equipment are on hand in Director of Logistics (DOL) facilities or are programmed for procurement.			
(4) Contingency stocks/stored basic loads for supported units are serviceable, inspected frequently, and ready for immediate issue.			
(5) Installation mobilization plan/readiness SOP provides detailed procedures for units to obtain essential service support (supply, maintenance, admin vehicles, transportation services, etc.).			
b. During EDRE, was installation support of deploying unit satisfactory in the following areas:			
(1) Expedited repair/replacement of non-			

	GO	NO GO	REMARKS
operational equipment?			
(2) Departure airfield control group?			
(3) Class I issue point?			
(4) Class V issue point?			
(5) Transportation Motor Pool (TMP) - admin vehicle support?			
(6) Emergency Operations Center (EOC) operations?			
(7) Fill of basic/prescribed load and component shortages?			
(8) Fill of MTOE shortages?			
4. Corps/Installation Operations.			
Provide guidance in installation publications, and establish a deployment concept where unit and installation logistics roles are clearly defined and understood.			
a. Unit chain of command understands logistics requirements in deployment process?			
b. Unit actions demonstrate clear understanding of installation/MSC guidance, and absence of conflicts in guidance?			
c. Unit SOP and readiness files comply with higher directives?			
5. Corps EDRE Team.			
Inspectors.			
a. Was supply inspector knowledgeable in area?			
b. Were inspection checklists used?			
c. Did inspector assist/debrief as appropriate?			
d. Did inspector have POC for technical questions?			
e. Does inspector have planned sequence for inspection?			

Maintenance

	GO	NO GO	REMARKS
1. Maintenance Operations			
a. Have operators performed Preventive Maintenance Checks and Service (PMCS) and reported equipment faults to their chain of command?			
b. Has unit prioritized repair of equipment?			
c. Has unit requested priority repair or replacement from Operational Readiness Float (ORF) for items currently on maintenance request?			
d. Has unit taken necessary action to repair as much equipment as possible using controlled substitution?			
e. Does equipment meet standards for air			

	GO	NO GO	REMARKS
loading?			
f. Is equipment loaded IAW movement plan?			
g. Has unit loaded, or identified for loading all required tools and test equipment?			
h. Has unit loaded all PLL items?			
i. Is Class III basic load adequate and has it been identified for deployment?			
j. Are adequate quantities of technical manuals, lube orders and repair parts manuals available?			
k. Has unit requested assistance from higher headquarters to obtain MTOE equipment shortages?			
1. Has the chain of command checked equipment for:			
(1) Serviceability?			
(2) Transportability standards?			
(3) Loading plans?			
(4) Cargo secured and not overloading vehicles?			
2. Installation Support			
a. Do installation mobilization plan and readiness SOPs give detailed procedures for unit to obtain support, (supply, maintenance, and float equipment)?			
b. Is installation providing assistance to fill MTOE shortages, repair parts and repair of equipment on maintenance requests?			
c. Is ORF adequate and being used?			
3. Corps EDRE Team			
a. Was maintenance inspector knowledgeable in area?			
b. Inspector know location of required facilities?			
c. Inspector have POCs for technical questions?			
d. Inspector coordinating with inspectors from other functional areas to ensure a complete inspection?			
e. Inspector have a plan to ensure cross-section of unit inspected?			
f. Were inspection checklists used?			
g. Did inspector assist as appropriate?			

TRANSPORTATION

	GO	NO GO	REMARKS
1. Unit Operations			
a. Rate preparation of equipment for movement (to include reduction).			
(1) Loading/tie down techniques (air).			
(2) Preparation of vehicles for air movement.			
(3) Preparation of 463L Pallets, packing/crating, and use of three point Dunn age.			
(4) Training of personnel (Co/Btry/Det) to operate vehicle scales (both fixed and portable), to determine center of balance (CB), and to property mark vehicle weights and CB.			
(5) Training of unit movement officer/Noncommissioned officer (NCO) in use of Automated Airlift Manifest System and air-load planning.			
(6) Preparation of the Shipper's Declaration for Dangerous Goods (SDDG).			
(7) Availability of unit movement plans and deployment SOPs.			
(8) Preparation of ammunition for air movement.			
b. Are air movement load plans on hand for:			
(1) C-130			
(2) C-17			
(3) C-5			
c. Were packing lists prepared and affixed IAW AR 220-10, para 5-7?			
d. Were vehicle and equipment fuel tanks filled, jerry-cans, bulk fuel transporters/drum/bladders, and hazardous material prepared IAW TM 38-250?			
e. Were fuels containers readied for shipment and marked IAW TM 38-250?			
f. Were vehicle weights and CB properly marked IAW DOD Reg 4500, 9-R, Part III?			
g. Were vehicle reduced in height (including cargo) to 108" for C-130, 156" for C-17, 142" for C5, DoD Reg 4500.9R Part III, Mobility?			
h. When preparing vehicles for air movement was following understood:			
(1) The vehicle will be reduced to its minimum shipping dimensions by securing antenna; removing canvas tops, frames, and bows; and folding windshields. Cargo will be reduced to a height no greater than the cargo side boards.			
(2) Equipment installed in vehicles such as weapons mounts, electronic and generator equipment, bins, and cabinets will be left in place			

	GO	NO GO	REMARKS
and fastened and/or packed with protective material to prevent damage during shipment.			
(3) Parts and tools which are normally carried in the vehicle will either be secured in vehicle storage compartments or boxed for shipment. NOTE: When parts/tools are secured in storage compartments on the vehicle, the driver will have the key for the lock readily available.			
(4) Vehicles may be loaded with cargo subject to the following limitations:			
(a) Equipment and supplies are of the type that can be secured on the vehicle.			
(b) For documentation, loaded vehicles will be treated as one package in the manner as a Container Express (CONEX) transporter.			
i. Has the transportation officer been advised in the event augmentation vehicles are required?			
j. Was unit commander familiar with interim actions required pending receipt of movement directive and/or movement orders?			
k. Did unit cause any aircraft delays? If so, how many?			
l. Did the task force accomplish the following relative to the departure airfield control group (DACG):			
(1) Turn-in required documentation to the DACG 24 hours prior to deployment or IAW N-Hour sequence and the following list:			
(a) Seven copies of each aircraft loan plan.			
(b) S DDG per hazard per vehicle per aircraft load.			
(c) Seven copies of each aircraft Passenger (PAX) manifest.			
(d) Ensure list of unit Hazardous Material (HAZMAT) certifiers is updated and current.			
(2) Provide a unit liaison officer (LNO) to the A/DACG one hour prior to first load time to remain until last load is on the ready line. LNO will have his own vehicle and communications equipment.			
(3) Provide a unit HAZMAT certifier to remain at the airfield while deploying unit equipment and documentation.			
(4) Provide unit maintenance team to correct vehicle deficiencies at the Joint Inspection (JI) site.			
(5) Mark all load items, to include pallets, with unit mission number and destination.			
(6) Ensure vehicles and loads arrive at the airfield with adequate shoring and dun-age.			

	GO	NO GO	REMARKS
(7) Secure unit equipment and loads on the airfield prior to aircraft loading.			
(8) Ensure drivers remain with their vehicles and assist as required during inspection and loading.			
(9) Provide a pallet building team at the pallet inspection site.			
(10) Provide meal support to all deploying unit personnel throughout the deployment sequence.			
2. Installation Operations			
a. Did the installation provide adequate support in the following areas:			
(1) Materiel for packing.			
(2) Augmentation transportation.			
(3) Materiel Handling Equipment (MHE).			
(4) Technical assistance.			
b. Were any problems encountered which are not addressed above that adversely affected the EDRE?			
c. Was a DACG) established IAW DoD Reg 4500.9R, Part III, Mobility?			
d. Was the USAF Tanker Airlift Control Element (TALCE) available?			
e. Was departure airfield operations organized to facilitate a smooth flow of personnel and equipment IAW DoD Reg 4500.9R Part III Mobility?			
f. When last was the DACG exercised?			
g. Did the DACG accomplish the following:			
(1) Provide technical assistance to deploying units, as required, to include load planning and hazardous cargo certification.			
(2) Establish departure airfield operational areas in coordination with the TALCE/ MAPS, to include call forward area, scales site, joint safety inspection site, and ready line.			
(3) Receive, control, and accurately account for loads as they arrive at the call forward area.			
(4) Guide loads and deploying unit personnel in the airfield operational area from call forward area to the ready line.			
(5) Conduct the JI with the USAF of aircraft loads and manifests.			
(6) Provide limited de-fueling capability for vehicles at the JI site.			
(7) Inspect passenger/cargo manifests for accuracy.			
(8) Inspect all aircraft loads to ensure they are complete and correctly prepared with			

	GO	NO GO	REMARKS
required dun-age.			
(9) Ensure vehicle loads do not move forward from the JI site until inspection deficiencies have been corrected.			
(10) Provide technical supervision to moving unit load team personnel and operators for A/DACG push/pull vehicles, forklifts, and cranes.			
(11) Provide and control a PAX holding area.			
(12) Retain a final corrected copy of each load plan, PAX manifest, JI record, and SDDG.			
(13) At the ready line, transfer control of the aircraft load to the TALCE/MAPS.			
(14) Monitor and assist aircraft loading. Obtain aircraft load completion times from the ALCE representative.			
3. Corps EDRE Team			
a. Does the inspector's MOS/background qualify him to inspect transportation subjects?			
b. Is he familiar with the N-Hour sequence and all associated events?			
c. Can the inspector describe events or does he have a reference that outlines events and is he using it?			
d. Does the inspector have point of contact to answer technical question?			
e. Is the inspector coordinating with inspectors from other functional areas to ensure a complete inspection?			
f. Does the inspector ensure a good cross-section of the unit is inspected?			
(1) Inspector has guidance on what units/areas to inspect and when.			
(2) Provisions have been made to augment/assist inspector if he falls behind schedule.			

Movements

	GO	NO GO	REMARKS
1. Unit Operations			
a. Does unit have appropriate references?			
b. Does unit have appointment memorandums/school certificates for:			
(1) Movement Officer?			
(2) Movement NCO?			
(3) Hazardous cargo Certifier?			
c. Does unit have movement plans as required for its contingency plans?			
d. Is the Army Unit Equipment List (AUEL) current with changes posted to unit copy as equipment changes?			

	GO	NO GO	REMARKS
e. Are supplies required by contingency plan/unit SOPs included in secondary loads of movement plan?			
f. Have blocking, bracing, packing, crating, and tie down requirements been identified for contingency plan movements and forwarded to installation?			
g. Did unit coordinate with Division Transportation Office/Installation Transportation Office (DTO/ITO) for proposed movement schedule?			
2. Air Movements			
a. Are movement plans adjusted to fit mission requirements (i.e., task force, DOS, commo)?			
b. Are load cards adjusted to the actual loads?			
c. Are SDDGs prepared prior to movement from marshalling area (motor pool)?			
d. Are hazardous cargo certified personnel available at alert holding area/call forward area?			
e. Has all hazardous cargo been identified prior to arrival at the alert holding area?			
f. Are requirements for rigging coordinated with appropriate agencies and are appropriate platforms identified and available?			
g. Are requirements for 463 L pallets w/nets and shoring identified and requests forwarded to the appropriate agency?			
h. Are chalk commanders knowledgeable of their responsibilities? Do they have all manifests, load plans and SDDGs as required by SOP (unit and one higher)?			
i. Is there direct coordination between deploying/pushing unit for schedules and location for support?			
j. Are movement tables given to deploying unit in a timely manner? Are installation support activities given the information to assist the deploying units			
k. Is equipment reduced, loaded, and marked by chalk number per SOP (unit and one higher) and regulation?			
1. Are weights and CB properly marked?			
m. Is unit equipment clean and serviceable with proper fuel level on arrival at alert holding area?			
n. Are drivers available from unit to move equipment in alert holding area and call forward area?			
o. Is unit adhering to its own SOP and SOPs of MSC and installation?			

	GO	NO GO	REMARKS
3. Sea Movements			
a. Did unit update UDL to provide correct data to MTMC and was equipment requiring commercial movement to POE identified?			
b. Did unit identify secondary loads, hazardous, and sensitive cargo?			
c. Did unit request necessary shipping containers?			
d. Did unit reduce vehicles by type ship load and is equipment clean, serviceable, and prepared for adverse weather?			
e. Did equipment arrive at the Seaport as scheduled?			
f. Were super-cargos identified and available to the PSA commander?			
g. Did unit mark equipment IAW SOP/SPOECG?			
h. Were hazardous placards placed on appropriate equipment? Were hazardous cargo certified personnel available to correct problems?			
i. Were drivers available to convoy equipment to port as necessary?			
j. Did unit coordinate Director of Engineering and Housing (DEH) support for blocking and bracing as necessary?			
k. Did unit adhere to its SOP and was that SOP in line with their MSC and installation's?			
4. Rail Movements			
a. Did unit identify all equipment to be moved by rail to DTO/ITO?			
b. Did unit identify all hazardous, sensitive, and out-sized loads?			
c. Did unit identify all requirements for boxcars and or containers for movement of equipment?			
d. Did unit prepare rail loading plans and required information for documentation as required by ITO?			
e. Did unit coordinate with pusher unit for support as required?			
f. Did unit request blocking, bracing, and tie down materials required from installation?			
g. Was DEH/DOL support requested as appropriate?			
h. Did unit load teams have correct equipment to accomplish loading per SOP?			
i. Did unit equipment arrive at loading location prepared for movement, serviceable, and clean?			

	GO	NO GO	REMARKS
j. Were safety measures explained to load teams, drivers, and ground guides?			
k. Did Officer in Charge/Noncommissioned Officer in Charge (OIC/NCOIC) enforce the safety rules?			
l. Did units adhere to their own SOP and was that SOP in line with MSCs and installations?			

PUBLIC AFFAIRS

	GO	NO GO	REMARKS
1. Unit Commander			
a. Does the EDRE plan contain public affairs guidance?			
b. Was public affairs information pertaining to the EDRE received from the initiating headquarters with enough lead time to provide useful information to internal and external audiences?			
c. Was Commander's Briefing given within the allotted time (N+8)?			
d. If EDRE was called in conjunction with an exercise/deployment, was exercise directive referenced for public affairs guidance in EDRE order?			
e. Are local public affairs initiatives consistent with the security considerations of the EDRE?			
f. Has higher headquarters been informed about local public affairs initiatives regarding the EDRE?			
g. Have approved Q's and A's been prepared about the EDRE?			
h. If not in violation of security considerations, have news releases explaining the EDRE been prepared for local media?			
i. Are Command information initiatives in place to provide information to family members of soldiers/civilians participating in the EDRE?			
j. Were after-action/lessons-learned reports completed on time and sent to the appropriate higher headquarters?			
2. Corps/Installation Support			
a. Was public affairs staff available throughout the EDRE to respond to external and/or internal queries?			
b. Did the public affairs representative have guidance/information on what the unit N-hour sequence of events was?			

Figure A-5

Appendix B
Evaluation SEDRE

B-1. Purpose
This appendix provides the minimum elements of evaluation for units undergoing a SEDRE.

B-2. Definitions
The SEDREs are conducted to test a deployable unit and its supporting command/installation's capability to close at the A/SPOE within the ASMP guidelines. SEDREs may be executed in conjunction with an actual deployment from home station. Units are encouraged to exercise all phases of deployment during SEDREs when practical.

B-3. Evaluation Requirements
    a. The headquarters ordering the SEDRE is responsible for evaluation of the unit's ability to comply with the minimum SEDRE requirements stated in this regulation.
    b. The evaluation team will include a member representing each pertinent staff element of the evaluating headquarters. Representatives from the U.S. Army Transportation School and MTMC Operation Center will provide input to the headquarters evaluation team and MTMC-TEA.

B-4. Evaluation Procedure
    a. The SEDRE evaluation will be done at the site of the unit being evaluated. Chief Evaluator will out-brief evaluated unit commanders.
    b. Each headquarters in the chain of command may evaluate and/or observe the SEDRE, but only one headquarters will be designated to conduct the evaluation. Observers will participate on a non interference basis.
    c. Evaluators will arrive on site in time to observe all unit actions. Evaluator will be allowed entry and access to all operating areas necessary to observe and assess actions occurring during SEDRE.

B-5. Evaluation Checklist
MILITARY TRAFFIC MANAGEMENT COMMAND (MTMC) DEPLOYMENT PLANNING
OPR: MTMC Operations Center (OPC)

	YES	NO
1. Did OPC submit cargo offering to MSC?		
2. Did the cargo offering contain sufficient data for MSC to assign an appropriate vessel?		
3. Did OPC review the MSC vessel selection?		
4. Did OPC relay any concerns about the vessel's ability to support the exercise?		
5. Did OPC notify FORSCOM of number of super cargoes allowable on assigned IAW FORSCOM Reg 55-1?		
6. Did OPC produce an OPLAN for the exercise?		
a. When was it published? _____		
b. Was it effective and comprehensive?		
c. Did all participants receive copies?		
7. Did OPC produce an OPORD for the exercise?		
a. When was it published? _____		
b. Was it comprehensive and effective?		
c. Did all participants receive copies?		
8. Did OPC produce a port call message?		
a. Did installation(s) receive it prior to equipment departure?		
b. Were port call dates coordinated in advance with the port?		
c. Were the port call instructions accurate?		
d. Were the port call instructions clear and effective?		
e. Were the port call dates synchronized?		
(1) Did they hinder port operations?		
(2) Did they consider inland load and transit times?		
f. Were supercargo requirements identified in the port call message?		
9. Did OPC take corrective action on previous lessons learned? (If not, explain.)		

DOCUMENTS NEEDED FOR EVALUATION
Cargo Offering
OPC Exercise OPLAN
OPC OPORD
Port Call message
Previous SEDRE AARs

REFERENCE PUBLICATIONS
FORSCOM/ARNG Reg 55-1

INSTALLATION
UNIT MOVEMENT DATA MAINTENANCE AND REPORTING
OPR: The Transportation School, Deployment and Deployment System Department (DDSD)

	YES	NO
1. Did deploying units update and submit UDL IAW FORSCOM Reg 55-1 and 55-2? (If not, list UIC and discrepancies)?		
2. Was UMD reported using the Type Data Code (TDC) assigned by FORSCOM Deputy Chief of Staff (DCS) G-4, System Office?		
3. Did ITO transmit UDLs to MTMC DSC? (How long, N + hour?)		
4. Did Unit Movement Coordinator (UMC) transmit final UDLs via TCACCIS to MTMC OPC/FORSCOM prior to equipment departing the installation?		
5. Did UDL show accurate equipment data (shipping configuration, model number, gross weight, and dimensions, Line Item Number (LIN) and Index Number, Secondary Loads, Hazardous materials)?		
6. Did participating installation(s) submit departure reports IAW FORSCOM Reg 55-2: Within one hour of wheels up for units deploying by air; within twelve hours of the unit's departure by surface means (convoy, rail, and commercial truck)?		
7. Did the ITO/UMC take corrective action on previous lessons learned? (If not, explain.)		

DOCUMENTS NEEDED FOR EVALUATION: AUEL/DEL/MSL
Previous SEDRE AARs

REFERENCE PUBLICATIONS
FORSCOM/ARNG Reg 55-1
FORSCOM Reg 55-2
TB 55-46-1

**INSTALLATION
PREPARATION OF EQUIPMENT/CONTAINERS
OPR: DDSD
ASSIST: CORPS, OPC/DSB/MTMC OPS**

	YES	NO
1. Was unit cargo moving to seaports documented by proper shipping papers, Military Shipment Label (MSL)/tags, and appropriate marking, labeling, and placards?		
2. Did MSLs include secondary loads where appropriate?		
3. Did deploying units affix MSLs to equipment prior to departing home station?		
4. Were MSLs properly affixed to left front and left side or (corresponding location) for each piece of equipment?		
5. Did MSLs reflect proper Transportation Control Number (TCN), model number, and dimensional data as provided on the UDL?		
6. Was vehicle stenciled with the UIC and did it match the MSL?		
7. Were MSLs placed on the proper piece of equipment?		
8. Was cargo loaded in/on vehicles properly secured for sea shipment with no metal to metal contact?		
9. Were water trailers/tankers loaded and did the MSLs reflect empty or loaded weights?		
10. Were all vehicles equipped with serviceable/proper lifting devices and/or shackles?		
11. Were vehicle fuel tanks 3/4 full (or IAW port call message) in preparation for ship loading?		
12. Did fuel levels in jerry cans meet port call instructions with cans stored in vehicle racks designed to hold such cans?		
CONTAINERS:		
13. Did unit plan for and request through ITO adequate number and appropriate size of shipping containers?		
14. Did unit request containers with chassis or adequate lift?		
15. Were the containers identified on the unit's UDL?		
16. Were containers marked in 2-inch letters with gross weight/tare weight before departing home station?		
17. Did actual weight of any container exceed maximum weight capacity marked on outside of the container?		
18. Did unit affix MSL (DD 1387) to adjacent sides of each container?		
19. Was Container Packing List (DD 1750) or Shipment Unit Packing List (DA 5748) (either form OK) affixed to all containers and did it accurately reflect contents?		
20. Did packing lists (DD 1750 or DA 5748) state the presence of hazardous cargo when applicable?		
21. Were containers carrying hazardous cargo properly placarded and did they have documented container certification?		
22. Did DTO declare/report containers as Critical/Non-Critical to the Division G-4?		
23. Did unit request adequate Blocking, Bracing, Packing, Crating, and Tie-down (BBPCT) materials?		
24. Were containers properly blocked and braced?		
25. Was the unit/installation trained in container operations and inspections?		

	YES	NO
26. Was Deployment Support Brigade (DSB) support available? Was it needed?		
27. Were Logistics Applications of Automate Marking & Reading Systems (LOGMARS) scanners used and downloaded to provide in transit visibility of containers and equipment?		
28. What types of containers were used and were they inspected/certified IAW Convention for Safe Container inspection standards?		
29. For sensitive/pilferable items, was DD Form 1907, Signature and Tally Records, properly executed?		
30. Were sensitive/pilferable items shipped IAW DoD 5100.76M, chapter 7, and DoD Ref 4500.9R, part III, Cargo Movement and Part III, Mobility?		
31. Is the container stuffing area adequate for efficient operations?		
32. Was MHE/CHE support sufficient?		
HAZARDOUS/SENSITIVE/CLASSIFIED CARGO:		
33. Was all hazardous/sensitive cargo identified on the UDL and were special handling requirements indicated?		
34. Was sensitive/classified equipment packed/shipped IAW procedures in DoD Ref 4500.9R, part II, Cargo Movement and Part III, Mobility and DoD 5100.76-M?		
35. Was hazardous/sensitive cargo identified on packing lists and placards attached IAW DoD 4500.9R Part III, Mobility?		
36. Were weapons and sensitive items removed from vehicles secured and sealed in containers/MILVANS?		
37. Was loose ammunition and/or explosives removed from all vehicles and containers prior to shipment to the port?		
38. Does unit/installation have trained HAZMAT personnel to certify hazardous loads?		
39. Did drivers transporting HAZMAT have appropriate training IAW HQ MTMC guidance?		
40. Do vehicles containing properly packaged, labeled hazardous materials (including ammunition/explosives) have a vehicle declaration IAW IMDG requirements?		
41. Did the unit take corrective action on previous lessons learned? (If not, explain.)		

DOCUMENTS NEEDED FOR EVALUATION:
Unit Deployment List
N-hour sequence
Previous SEDRE AARs

REFERENCE PUBLICATIONS:
CFR 49
DoD Ref 4500.9R   part II, Cargo Movement and Part III, Mobility
FORSCOM/ARNG Reg 55-1   Unit Movement Planning (United Nations Guidance on Performance
                         Oriented Packaging (POP) stacking Lists)

INSTALLATION
ASSISTANCE TO DEPLOYING UNIT BY THE DEPLOYMENT SUPPORT BRIGADE (DSB)
OPR: MTMC OPS
ASSIST: DDSD

	YES	NO
1. Did Unit Movement Teams (UMTs) assist Unit Movement Officers (UMO) in preparing a correct deployment equipment list?		
a. Did UMT verify all dimensions and weight?		
b. Did UMT verify nomenclature and type?		
c. Did UMT identify and verify all trailers and secondary loads?		
d. Did UMT identify and verify all non-reduced configurations?		
e. Did UMT identify and verify all hazardous materials being shipped?		
2. Did UMTs advise/assist in vehicle preparation at the unit level to include:		
a. Secondary loads?		
b. Hazardous materials identified, labeled, and placarded?		
c. Vehicle configuration reduction?		
d. Cleanliness and serviceability?		
e. Proper tie-down devices?		
f. Proper tie-down procedures?		
g. Safety requirements?		
h. Fuel levels and conditions of fuel tanks?		
i. Basic load provisions?		
j. Blocking, bracing, and lashing?		
k. Placement of MSLs?		
l. OVE and BII properly secured?		
3. Did UMTs assist in proper preparation and application of MSLs?		
4. Did UMTs assist the UMO's, DTO, and ITO in the inspection of vehicles prior to movement in order to verify movement data?		
5. Did UMTs assist in the scanning and rail loading of equipment by rail?		
6. Did UMTs assist in the scanning and final inspection of convoys prior to departure?		
7. Did UMTs communicate effectively with MTMC OPS and with the supporting Training Terminal Brigade (TTB) to include:		
a. Providing a daily Situation Report (SITREP) of equipment being deployed to the port?		
b. Provide daily SITREP to TOC?		
4. Did UMTs assist the UMO's, DTO, and ITO in the inspection of vehicles prior to movement in order to verify movement data?		
c. Receive instructions for TOC?		
d. Update points of contact at installation, TOC, and SPOE?		
8. Comments by exception:		

DOCUMENTS NEEDED FOR EVALUATION:
DSB OPORD
MTMC OPS
Previous SEDRE AARs

FORSCOM Regulation 525-2

REFERENCE PUBLICATIONS:
FORSCOM/ARNG Reg 55-1   Unit Movement Planning
FM 3-35.4 Deployment Fort – to – port
FM 4-01.011 Unit Movement Operations

INSTALLATION
DEPLOYMENT PLANNING
OPR: CORPS
ASSIST: DDSD

	YES	NO
1. Did units maintain movement SOPs and Deployment Movement Plans IAW FORSCOM/ARNG Reg 55-1?		
2. Did unit accurately identify to DTO/UMC equipment requiring commercial shipment to SPOE?		
3. Did unit submit departure reports IAW applicable MACOM directives?		
4. Did unit submit closing reports at SPOE IAW published closure procedures (rail/convoy)?		
5. Did installation(s) submit departure reports IAW FORSCOM/ARNG Reg 55-1?		
6. Did unit maintain training readiness, i.e., unit movement planning, HAZMAT certification, loading/tie-down procedures?		
7. Did unit coordinate with the ITO and provide unit liaison(s) to port commander?		
8. Were simulated events, such as ammunition upload, accurately considered and time made available?		
9. Did installation commander/ITO review, approve, and coordinate unit movement plans IAW FORSCOM/ARNG Reg 55-1?		
10. Did ITO maintain transportation documents for units for all modes of transportation IAW FORSCOM/ARNG Reg 55-1?		
11. Did ITO/UMC maintain current data on number and type of rail cars or commercial trucks required to move deploying units to SPOE?		
12. Did ITO monitor installation loading/unloading sites?		
13. Did ITO notify deploying commanders of port call and SPOE loading schedule immediately upon receipt from MTMC?		
14. Did ITO/DOL assist commanders by coordinating with Department of Public Works for acquisition of BBPCT materials?		
15. Does the installation maintain a PSA and/or A/DACG IAW FORSCOM/ARNG Reg 55-1?		
16. Did installation(s) out load units in priority sequence?		
17. Are UMOs trained IAW FORSCOM/ARNG Reg 55-1?		
18. Did the units update the AUEL IAW FORSCOM Reg 55-2?		
19. Did the ITO take corrective action on previous lessons learned? (If not, explain)		

DOCUMENTS NEEDED FOR EVALUATION:
Garrison SOP
Previous SEDRE AARs
UDL
Movement Order
Training Records

REFERENCE PUBLICATIONS:
FORSCOM/ARNG Reg 55-1
FORSCOM Reg 55-2
FM 4-01.011

OPENING THE PORT
OPR: MTMC OPS CTR
ASSIST: TEA

	YES	NO
GARRISON:		
1. Do current PSA SOPs exist at supporting Garrison and unit level?		
2. Do existing PSA procedures address the following:		
a. PSA support requirements/taskings.		
b. Cargo security requirements/taskings.		
c. Coordination between PSA/deploying unit/TTBde/port.		
d. PSA communication systems.		
3. Does an Intra-service Support Agreement (ISA) exist between the appropriate port commander and the installation PSA outlining PSA support requirements?		
4. Was composition of supercargo team IAW guidance in FORSCOM/ARNG Reg 55-1 and were supercargoes appointed on orders?		
5. Were supercargoes aware of their duties, responsibilities, reporting procedures, and special instructions?		
PORT:		
6. Did the MTMC Deployment Support Team (MTMC DST) have a sufficient amount of people to support the mission?		
7. Did the MTMC DST have the proper equipment to support the mission?		
8. Did the MTMC DST coordinate with the port authority in setting up staging/berthing/marshaling areas, stevedores, cranes, and rail operations?		
9. Did the MTMC DST coordinate port call dates with Area Command prior to port call issuance?		
10. Did the MTMC DST have a traffic plan set up?		
11. Did the MTMC DST obtain the proper waivers and clearances for ammunition?		
12. Did the MTMC DST and deploying unit coordinate with each other in setting up the traffic flow to port, priority of loads, and reception of the PSA?		
13. Did the ITO/ MTMC DST take corrective action on previous lessons learned? (If not, explain)		

DOCUMENTS NEEDED FOR EVALUATION:
Tiger Team SOP/OPLAN/OPORD
Previous SEDRE AARs

REFERENCE PUBLICATIONS:
FORSCOM/ARNG Reg 55-1
FM 4-01.011

INSTALLATION/APOE
UNIT MARSHALING/INSTALLATION STAGING OPERATIONS
OPR: CORPS/DDSD
ASSIST: MTMCTEA (SE DIVISION)/MTMC OPS

	YES	NO
1. Were the following areas set up for the deployment operations:		
Lighting		
Safety		
Command, control, communications and computers		
Traffic flow		
Adequate size		
Adequate facilities		
Discrepancy reporting fort to port through area command		
Updating deployment data		
Maintenance		
Inspections		
2. Air:		
a. Were load teams trained, organized, and proficient?		
b. Were JIs made addressing all applicable areas on DD Form 2133?		
c. Was there a hot spot for ammo?		
d. Was there sufficient MHE?		
e. Were 463L pallets built IAW FM 55-65?		
f. Was liaison maintained between the unit, DACG, and TALCE?		
3. Rail:		
a. Was a proper safety briefing given?		
b. Were load teams trained, organized, and proficient?		
c. Were the correct tools used?		
d. Were rail cars properly sequenced to flow?		
e. Were rail cars inspected by ITOs?		
f. Were the rail cars appropriate for the equipment on hand?		
g. Was there a hot spot for ammo?		
h. Did equipment transported by rail arrive in the marshalling area within ASMP standards?		
i. Were rail loading/unloading facilities adequate?		
4. Convoy:		
a. Were clearance permits obtained?		
b. Were convoy clearance numbers chalked on all vehicles in the convoy?		
c. Did convoys have appropriate flags and signs?		
5. Did marshalling area OICs take corrective action on previous lessons learned? (If not, explain)		

DOCUMENTS NEEDED FOR EVALUATION:
Previous SEDRE AARs
Movement Tables
DD Form 2133

REFERENCE PUBLICATIONS:
FORSCOM/ARNG Reg 55-1
FM 55-30
FM 4-01.011
DoD Ref 4500.9R, part II, Cargo Movement and Part III, Mobility
MOVEMENT TO POE

CONVOY OPERATIONS
OPR: CORPS
ASSIST: DDSD

	YES	NO
1. Did units maintain current movement data for road march?		
2. Did Movement Control Center (MCC)/EOC/Defense Movement Center (DMC)/ITO maintain departure/arrival data for convoys involved in movement?		
3. Did unit prepare load cards IAW FORSCOM/ARNG REG 55-1 (Unit Movement Planning)?		
4. Did unit prepare road movement plan in coordination with MCC/DMC/ITO?		
5. Did unit control movement of march units to the staging area?		
6. Did unit inspect all vehicles prior to departure?		
7. Did unit submit Request for Convoy Clearance (DD Form 1265) to ITO IAW established N-Hour sequence?		
8. Did unit obtain Special Handling Permit (DD Form 1266) as applicable for travel on public highways?		
9. Did OIC/NCOICs enforce convoy safety procedures?		
10. Did units adhere to convoy Commander's Checklist Worksheet IAW FORSCOM/ARNG Reg 55-1?		
11. Were units given a briefing on convoy procedures?		
12. Were strip maps available?		
13. While the convoy was en-route, was additional support available (traffic control, classes of supply, etc.)?		
14. Were there adequate recovery operations?		
15. Was march discipline maintained (command and control)?		
16. Were flags and signs used?		
17. Was hazardous material properly labeled, marked, and packaged IAW 49 CFR? Were vehicles and containers properly placarded IAW 49 CFR?		
18. Did the convoy adhere to the movement plan?		
19. Was there adequate convoy communication?		
20. Did installation(s) report convoy departures?		
21. Were the convoy vehicle MSLs scanned prior to leaving the installation?		
22. Did the unit movement plans validate refueling, rest stops, and feeding facilities?		
23. Did convoy clearances take corrective action on previous lessons learned? (If not, explain)		

DOCUMENTS NEEDED FOR EVALUATION:
Movement Plan
Commander's Checklist Worksheet
Previous SEDRE AARs

REFERENCE PUBLICATIONS:
FORSCOM/ARNG Reg 55-1
FM 55-30
FM 4-01.011

RAIL MOVEMENT
INSTALLATION AND MOVEMENT TO POE
OPR: TEA
ASSIST: DDDSD

	YES	NO
1. Did unit prepare/follow rail loading plans?		
2. Did installation provide support as required?		
3. Did unit request appropriate blocking, bracing, and tie-dawn materials required from installation?		
4. Did the unit properly block brace, and tie-down unit equipment IAW, MTMCTEA PAM 55-19, and Association of American Railroads circular letters?		
5. Were appropriate spanners available in sufficient numbers to support the load out?		
6. Were fuel tankers drained or empty or appropriate waivers obtained?		
7. Did unit load teams have correct equipment to accomplish loading?		
8. Did unit equipment arrive at loading location prepared for movement, serviceable, and free of fluid leaks?		
9. Did all personnel enforce safety rules?		
10. Did the ITO request/coordinate rail security?		
11. Did ITO inspect rail cars for serviceability?		
12. Were the units called forward to the rail marshalling area?		
13. Was the military shipment label scanned after the tie down of the equipment on the rail cars?		
14. Was corrective action taken on previous lessons learned? (If not, explain)		

DOCUMENTS NEEDED FOR EVALUATION:
Unit/installation SOP
Rail loading plan
Previous SEDRE AARs

REFERENCE PUBLICATIONS:
MTMCTEA Pam 55-19, Tie down Handbook for Rail Movements
FORSCOM/ARNG Reg 55-1
FM 4-01.011
FM 55-20

OPERATIONS AT POE
PORT RECEPTION/STAGING
OPR: MTMC OPS
ASSIST: TEA/DDSD

	YES	NO
1. Was coordination between participants effective?		
a. Did port commander, DSB (UMT), MTMC OPS and unit liaison coordinate with each other and Support Garrison?		
b. Was coordination between internal elements of the above organizations effective?		
c. Did the port coordinate with the stevedore contractor?		
Were joint operations meetings held?		
d. Did the port and PSA coordinate effectively with each other?		
e. Was PSA knowledgeable of OPLAN?		
f. Did the port coordinate with MSC?		
g. Did MTMC DST coordinate with MSC?		
2. Staging:		
a. Were adequate berths and staging areas identified in the Maritime Administration (MARAD) Port Planning Order?		
b. Was there a diagram of the port area to include staging areas, maintenance area, wash point, and traffic flow through the loading area?		
c. Was there a cargo staging plan and was it effective?		
d. Was the staging plan followed?		
e. Did the staging plan include pre-stow considerations?		
f. Did the plan support vessel loading?		
g. Could specific pieces of cargo be found within the staging area?		
h. Was cargo staged in proper sequence for loading by priority?		
i. Was the deploying commander's intent considered in developing stow plan?		
j. Was sufficient staging area available?		
k. Was task force integrity maintained in the staging area?		
l. Were staging areas monitored and secured?		
m. Was there a frustrated cargo area?		
n. Was secure staging area identified for sensitive cargo?		
3. Were support requirements adequate at the SPOE?		
a. MHE/Container Handling Eequipment/tractors		
b. Fuel/de-fuel facilities		
c. Troop support/mess/latrine		
d. Fire/rescue for fly-in, shrink-wrap operations.		
e. Air traffic control		
f. Additional BBPCT materials		
g. Medical support		
4. Did equipment arrive at SPOE IAW scheduled port call? (If not, why?)		
5. Were Port representatives available at the rail discharge site and were signs or directions available to the appropriate staging areas?		
6. Was communication effective between Port Commander and marshalling area OIC?		

	YES	NO
7. Was final equipment preparation accomplished in the staging area?		
8. Did the Port Commander take corrective action on previous lessons learned? (If not, explain?)		

DOCUMENTS NEEDED FOR EVALUATION:
Port call message
MARAD Port Planning Order
Previous SEDRE AARs

REFERENCE PUBLICATIONS:
MTMCTEA Reference 700-2
MTMCTEA Pamphlet 700-4
TB 55-46-1
FORSCOM Reg 525-2
FORSCOM/ARNG Reg 55-1

OPERATIONS AT POE
TRANSITION OF OPERATIONS/TIGER TEAM AND TTBde SUPPORT
OPR: MTMC OPS
ASSIST:

	YES	NO
1. Did the port have a procedure to process supercargoes?		
a. Did the port and ship representatives give supercargoes a briefing?		
b. Were ship accommodations adequate for Supercargo Team?		
2. Was the transition from the Tiger Team to the TTBde smooth and effective?		
a. How long did it take for the TTBde to assume full control of the operations?		
b. Was the TTBde at full strength?		
c. Did the TTBde require additional outside support?		
d. What was the impact on port operations/facilities?		
3. Did the Team/TTBde Commander take corrective action on previous lessons learned? (If not, explain)		

DOCUMENTS NEEDED FOR EVALUATION:
Previous SEDRE AARs

OPERATIONS AT POE
PSA SUPPORT
OPR: MTMC OPS
ASSIST: TEA/DDSD

	YES	NO
1. Was there a PSA SOP?		
2. Did the PSA adequately support operations?		
3. Were PSA personnel adequately trained to perform PSA functions (convoy, rail, and air reception)?		
4. Did the PSA know its mission?		
5. Was the chain of command clear?		
6. Did the PSA inspect all cargo upon its receipt?		
a. Were all vehicles and secondary loads inspected to ensure that they were secured prior to loading?		
b. Were vehicles reduced for loading (i.e., reduced for sealift IAW TB 55-46-1, and/or port call message)?		
7. Was there a cargo receipt plan and was it effective?		
a. Was the rail receipt/discharge effective?		
b. Was the commercial truck receipt/discharge effective?		
c. Was the convoy vehicle receipt effective?		
d. Was a system in place to support and return convoy drivers?		
8. Were dead-lined or frustrated vehicles separated, repaired or replaced?		
9. Were cargo items of similar model but carrying outsized secondary loads separated in the staging area?		
10. Was POL, maintenance, medical, security, crash/fire/rescue, etc., support available?		
11. Could PSA obtain BBPCT to secure secondary loads and nested cargo when correcting equipment deficiencies?		
12. Did the PSA OIC take corrective action on previous lessons learned? (If not, explain)		

DOCUMENTS NEEDED FOR EVALUATION:
PSA SOP
Previous SEDRE AARs
UDL

REFERENCE PUBLICATIONS:
FORSCOM/ARNG Reg 55-1
PSA SOP
FM 4-01`.011
TB 55-46-1
CFR 49

OPERATIONS AT POE
CARGO DOCUMENTATION AND REPORTING
OPR: MTMC OPS
ASSIST: TEA

	YES	NO
1. Did MTMC OPS provide a cargo database to the port?		
a. Was it timely and in advance of cargo receipt?		
b. Was it divided into vessel increments?		
c. Were cargo database changes sent to the port? How were they sent and when did they arrive relative to the equipment?		
d. Did the port review the cargo database upon its receipt?		
2. Was the cargo database kept up-to-date during operations?		
a. Were staging locations entered into the database?		
b Were vessel stow locations entered into the database?		
c. Were contractor pay codes entered into the database?		
d. Were printed vessel papers, hazardous cargo list, supercargo manifest, DD Form 836 (container certification, vehicle declaration, Emergency Response Information), and final stow plan placed aboard vessel?		
e. Was the accuracy of MSLs on arriving cargo checked?		
f. Were label discrepancies corrected?		
3. Were Transportation Discrepancy Reports, SF 361, initiated IAW DoD Ref 4500.9R, part II, Cargo Movement and Part III, Mobility and was this data entered into the Military Standard Transportation and Movement Procedures (MILSTAMP) data base?		
a. Were claims against the contractor for damages processed?		
b. Were damages photographed?		
c. Were reports of significant damage/injury reported?		
4. Were vessel and contractor time sheets and extra labor claims maintained?		
5. Was final vessel documentation distributed?		
a. How long did it take?		
b. How was it transmitted?		
c. Were copies of LOGMARS master data and CODESII.DAT disks placed aboard the vessel?		
d. Were printed vessels papers, hazardous cargo list, supercargo manifest, and final stow plan placed aboard the vessel?		
e. Was the information in 8c and d provided to the POD and Area Command (AC)?		
f. Was MILSTAMP vessel manifest produced?		
6. REPORTS:		
a. Were SITREPS from the port to MTMC OPS timely and accurate?		
b. Were SITREPS to HQ MTMC OPS timely and accurate?		
c. Were Spot Reports (SPOTREPS) to MTMC OPS timely and accurate?		
d. Did the port apply lessons learned from previous deployments?		

DOCUMENTS NEEDED FOR EVALUATION:
Previous SEDRE AARs

REFERENCE PUBLICATIONS:
FM 4-01.011
DoD Ref 4500.9R, Part II, Cargo Movement

OPERATIONS AT POE
SAFETY AND SECURITY
OPR: MTMC OPS
ASSIST: TEA

	YES	NO
SAFETY:		
1. Were cargo operations conducted safely?		
a. Were there any safety violations?		
b. Were safety briefings conducted within the port before the start of each shift?		
c. Was hazardous cargo properly handled and secured?		
(1) Were hazardous placards and labels checked and verified?		
(2) Were discrepancies corrected?		
2. Was there a first aid station in the vicinity of the operations area?		
3. Were fire protection and emergency response procedures established?		
4. Were there adequate flashlights, illumination, and reflective vests for night operations?		
5. Are shipments in compliance with CFR 40 and IMDGC? If not, do they contain approved waivers?		
6. Was protective safety equipment used, i.e., hard hats, safety shoes reflective vests, gloves, and hearing protection?		
7. Were signal personnel posted at the top and bottom of ramp to control traffic flow?		
8. Were ground guides used during all loading and off loading operations?		
9. Were all accidents reported in the daily SITREP/SPOTREP?		
10. Was staging area for munitions shipments located away from the port area at a nearby DoD facility or rail yard outside the port?		
11. Will the Port Authority/Coast Guard accept the volume of ammunition the unit will carry and which Armament Munitions & Chemical Command (AMCCOM) will deliver to the port during a real contingency?		
SECURITY:		
12. Was a terminal security officer designated by the TTBde commander?		
13. Were cargo areas for classified security controlled items identified for restricted access?		
14. Was a security plan in place?		
15. Were sensitive and classified cargo properly secured and guarded?		
16. Were badges used to identify personnel within the port?		
17. Were sensitive and classified cargo signed for by ship's crew for loading and commercial carrier for port clearance phases?		
18. Did the port Commander take corrective action on previous lessons learned? (If not, explain)		

DOCUMENTS NEEDED FOR EVALUATION:
Previous SEDRE AARs

REFERENCE PUBLICATIONS:
FM 4-01.011
DoD Ref 4500.9R, Part II, Cargo Movement

OPERATIONS AT POE
EQUIPMENT AND FACILITIES
OPR: MTMC OPS

	YES	NO
1. Were sufficient numbers and quality of the following available?		
Computers		
Virus detection		
Software		
Modems		
Phone jacks		
STU IIIs		
FAX machines		
Secure FAX		
Two-way radios		
LOGMARS scanners		
Copy machines		
Local Area Network		
Software		
Cabling		
Admin vehicles		
a. Was the equipment used effectively for the operation?		
b. Were trained and proficient operators available for all automated systems?		
c. Was maintenance support contracted for all equipment?		
2. Were communication links effective for the operation?		
a. Did the port have modem access?		
b. Were secure communications available?		
c. Were communications personnel available to support the operation?		
3. Did the Port Commander take corrective action on previous lessons learned? (If not, explain)		

DOCUMENTS NEEDED FOR EVALUATION:
Previous SEDRE AARs

OPERATIONS AT POE
STOW PLAN
OPR: MTMC OPS/DSC
ASSIST: TEA

	YES	NO
1. Did DSC produce and provide a pre-stow?		
a. When was it completed and forwarded to the port?		
b. Did pre-stow consider operational/special handling issues?		
c. Did pre-stow include priority discharge considerations?		
d. Did pre-stow provide for efficient loading and discharge?		
e. Did pre-stow consider hazardous cargo?		
f. Did pre-stow consider weight/height and other special handling factors?		
g. Did MTMC OPS/DSC provide the pre-stow to MSC?		
h. Did the port use pre-stow?		
i. Did the port modify pre-stow based on actual cargo received?		
j. Did the final pre-stow used by the port consider items "a" through "i" above?		
k. Did the stevedore contractor receive the final pre-stow plan?		
l. Did the stevedore contractor receive a copy of the final discharge stow plan?		
2. Did equipment arriving at SPOE accurately correspond with DEL forwarded to MTMC?		
3. Did port commander correctly identify secondary loads, hazardous loads and sensitive cargo to the vessel commander?		
4. Were all cargo weights accurate IAW TB 55-46-1 (Standard Characteristics (Dimensions, Weight, and Cube) Transportability of Military Vehicles and Other Outsize/Overweight Equipment)		
5. Were scanners used to record LOGMARS data and appropriate changes made on the spot?		
6. Were stow plans and lashing requirements reviewed with ships personnel prior to the start of operations?		
7. Were the ships mates kept informed about changes to the cargo list and the stow plan?		
8. Were the decks tem plated?		
9. Was final stow plan prepared upon completion of load?		
10. What was ship's trim, draft, and stability based on the pre-stow plan?		
11. Did the stow plan show proper separations/segregations for munitions containers? Was AMCCOM-delivered ammunition included?		
12. Did MTMC OPS/Port Commander take corrective action on previous lessons learned? (If not, explain)		

DOCUMENTS NEEDED FOR EVALUATION:
Previous SEDRE AARs

REFERENCE PUBLICATIONS:
FM 4-01.011

OPERATIONS AT THE PORT
SHIP READINESS AND LOADING
OPR: MTMC OPS
ASSIST: TEA, DDSD, CORPS

	YES	NO
1. Was a joint inspection of the ship conducted before ship loading operations began?		
2. Was ship's mechanical equipment (cranes, ramps, car decks, doors) operational?		
3. Was lashing gear distributed to support loading and lashing operations?		
4. Was the stevedore contractor aware of the loading concept and of any special requirements?		
5. Did PSA properly reduce vehicles as applicable by type ship load?		
6. Were vehicle fuel tanks 3/4 full (or IAW port call message) in preparation for ship loading?		
7. Did fuel levels in jerry cans meet port call instructions with cans stored in vehicle racks designed to hold such cans?		
8. Was an aviation LNO team on site to provide guidance for loading and lashing helicopters?		
9. Were there sufficient lashing gangs, drivers, and maintenance personnel available? Is there sufficient MHE available to support vessel operations?		
10. Were TTBde MTMC DST or port personnel on board the ship to handle discrepancies?		
11. Did the stevedores, MTMC DST and the TTBde personnel work together to follow the stow plan and make improvements where possible?		
12. Was hazardous material properly called forward, loaded, segregated, and documented?		
13. Was quality maintained between shifts in terms of knowledge, number of personnel, communication, and safety?		
14. Were appropriate lifting procedures followed (i.e., use of tag lines, proper lifting points)?		
15. Were appropriate tie down procedures followed (i.e., type of chain used, lashing points)?		
16. Was the TTBde aware of union work rules, ordering times, and delineations of work that can be performed by PSA and must be performed by contractor/port authority personnel?		
17. What actions did the TTBde initiate to obtain USDA and US Customs clearances for discharge cargoes?		
18. Did MSC/Port Commander take corrective action on previous lessons learned? (If not, explain)		

DOCUMENTS NEEDED FOR EVALUATION:
Stow plan
Previous SEDRE AARs

REFERENCE PUBLICATIONS:
MTMCTEA Pam 56-1   Marine Terminal Lifting Guidance
MTMCTEA Ref No. 55-21   Lifting and Tie down of US Military Helicopters
FC 55-50   Fast Sealift Ship User's Manual

OPERATIONS AT POE
ASMP STANDARDS
OPR: CORPS
ASSIST: MTMCTEA

	YES	NO
1. Did the installation meet ASMP out load timelines for this exercise? (If not, why?)		
2. Did the installation have the capability to meet full-scale ASMP out load timelines? (If not, why?)		
3. Did the installation take corrective action on previous lessons learned? (If not, explain)		
4. Did deploying equipment arrive within ASMP standards?		

DOCUMENTS NEEDED FOR EVALUATION:
ASMP
Previous SEDRE AARs

Glossary

Alert Notification
An order directing deployment actions.

Announced/unannounced notification
Announced EDRE is made to allow units which will deploy after EDRE to prepare long range requirements, such as transportation. Unannounced notice is short notice (72 hour notice) to deploying units not requiring long range preparation for deployment.

Available Soldiers
Soldiers available for deployment less those unable to meet the eligibility requirements of AR 614-30, table 3-1.

Build-Up
The period prior to alert notification. Characterized by indications of increasing tension on U.S. involvement.

EDRE
A test of unit capability to deploy under emergency conditions, and of the installation's capability to support emergency employment. EDRE will include one or more of the phases stated in paragraph 2-4.

Emergency Deployment
Strategic deployment conducted under wartime or impending conflict conditions which require rapid response.

Major Units
Divisions, separate brigades, or brigade equivalents which deploy as an entity.

Minimum Notice
Fourteen days or less.

N-Hour
Time unit is directed to prepare for deployment.

No notice
Notification without any advanced warning. Applies to non-deploying EDRE units, Light units, and semiannual muster.

SRP/POM
SRP: Soldier Readiness Processing applies to preparing and validating unit members, individual soldiers, and civilians for overseas deployment.
POM; Preparation for overseas movement (POM) of units adds the preparation of equipment, materials and supplies to POR for deployment OCONUS.

Trusted Agent
The point of contact of an exe DoD Ref 4500.9R, part III, Cargo Movement and Part III, Mobility cutting or support unit.

Unit
For EDRE purposes a battalion or separate company, organized under TOF or MTOE and normally deployed as an entity. A task organization established for a specific mission defined in an approved OPLAN or CONPLAN.

ACRONYMS

AAR	American Association of Railroads
AC	Area Command
ACCOR	Army COMSEC Central Office of Record
A/DACG	Arrival/Departure Airfield Control Group
AMCCOM	Armament, Munitions, and Chemical Command
ASMP	Army Strategic Mobility Program
AUEL	Army Unit Equipment List
BBPCT	Block, Bracing, Packing, Crating, and Tie down
BII	Basic Issue Items
CFR	Code of Federal Regulations
CHE	Container Handling Equipment
DA	Department of the Army
DACG	Departure Airfield Control Group
DDSD	Deployment and Deployment System Department
DEL	Deployment Equipment List
DMC	Defense Movement Coordinator
DOL	Director of Logistics
DPW	Department of Public Works
DRB	Division Ready Brigade
DSB	Deployment Support Brigade (formerly Deployment Control Unit (DCU)
DSC	Deployment Support Command
DSEC	Director of Security
DTO	Division Transportation Office
EOC	Emergency Operations Center
FOC	FORSCOM Operations Center
FORSCOM	Forces Command
HAZMAT	Hazardous Materials
IMDGC	International Maritime Dangerous Goods Code
ISA	Inter-service Support Agreement
ITO	Installation Transportation Office
LIN	Line Item Number
LNO	Liaison Officer
LOGMARS	Logistics Application of Marketing and Reading Symbol
MACOM	Major Command
MARAD	Maritime Administration
MCC	Movement Control Center
METP	Mission Equipment Training Program
MHE	Material Handling Equipment
MILSTAMP	Military Standard Transportation and Movement Procedures
MSC	Military Sea-lift Command
MSL	Military Shipment Label
MTMC	Military Traffic Management Command
MTMCTEA	Military Traffic Management Command Transportation Engineering Agency
NCOIC	Non-Commissioned Officer-In-Charge
OEL	Organizational Equipment List
OIC	Officer-In-Charge
OPR	Office of Primary Responsibility
OVE	On Vehicle Equipment
PSA	Port Support Activity
PSD	Port Security Detachment
SEDRE	Sealift Emergency Deployment Readiness Exercise
SITREP	Situation Report
SKO	Sets, Kits, Outfits
SOP	Standard Operation Procedures

SPOE	Sea Port of Embarkation
SPOTREPS	Spot Reports
SRP	Soldier Readiness Processing
TALCE	Tactical Airlift Group
TACCS	Tactical Army CSS Computer System
TCACCIS	Transportation Coordinator - Automated Command and Control Information System
TCN	Transportation Control Number
TDC	Type Data Code
TEA	Transportation Engineering Agency
TOC	Tactical Operations Center
TOLS	Terms-on-Line-System
TSO	Terminal Security Officer
TTBde	Transportation Terminal Brigade (formerly TTU)
UDL	Unit Deployment list
UIC	Unit Identification Code
UMC	Unit Movement Coordinator
UMD	Unit Movement Data
UMO	Unit Movement Officer
UMT	Unit Movement Team (part of DSB)
USDA	US Department of the Agriculture